

## Wisconsin 4-H Lesson Planning Template

If you need help with planning and/or completing this document, contact your local Extension Educator.

	Session name	
	Description of session	"[Learners] will [performance: verb] [what?] in order to [do what?]."
	Who is your target audience?	Check all that apply: <input type="checkbox"/> K-2 <input type="checkbox"/> 3-5 <input type="checkbox"/> 6-8 <input type="checkbox"/> 9-13 <input type="checkbox"/> Adult
	What life skills are you targeting?	
	What project skills will youth learn?	
	What is the goal of this session?	
	Virtual Learning Environment	How will you encourage learners to interact? What interaction will you build into the session? How will learners actively participate in the session?
Icebreaker 5-7 minutes	Get to Know You Activity	
	Introduction of Session	
	Check in with the group to assess prior knowledge	I want to hear from you, what do you already know about _____?
Skill Session 20-30 Minutes	What are we going to explore or do?  Brief overview of steps that will be completed during the activity.	
	Education portion  Introduction of new information	

	Interactive activity to practice new skills  Detailed steps to follow	
	If things aren't going as planned - think about other options of engagement  What is your Plan B?	If you run into technical difficulties, what can you do?  If youth are not prepared with the supplies you asked them to have, what can you do?  If there are some challenging behaviors, what would you do?
	Supplies Needed	What supplies do you need to teach?  What supplies do your learners need for your session?
Discussion 5-10 minutes	<b>Discussion</b>  <b>Let's Talk About What We Did?</b>	Pick one or two questions from each of the following 4 boxes (Sharing, Processing, Generalize, and Apply)
	Sharing	What did we do and how did we do it? Tell me about your most and least favorite things about this activity. What surprised you about this activity? What did you learn while doing this activity? How did you feel?
	Processing	What did you learn about (life skill or activity subject matter) through this activity? Why is the life skill you practiced important? What was the most challenging part of your activity? Why? How did you solve it? What did you learn from this activity that you didn't know before? What new questions do you have about yourself and others?
	Generalize	What similar experiences have you had related to this activity? Where have you faced similar challenges in your life? Why is it important to have plenty of information before making decisions? What advice would you give to someone who wants to do this activity?
	Apply	Why was this project/activity important to you? How can you use what you learned? How can you apply the skill practiced in the future?
5 minutes	Record Keeping	
5 minutes	Summary or Evaluation	What worked well in this activity?  How can this activity be improved?

*An EEO/Affirmative Action Employer, University of Wisconsin-Extension, United States Department of Agriculture and Wisconsin counties provide equal opportunities in employment and programming, including Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed.*