

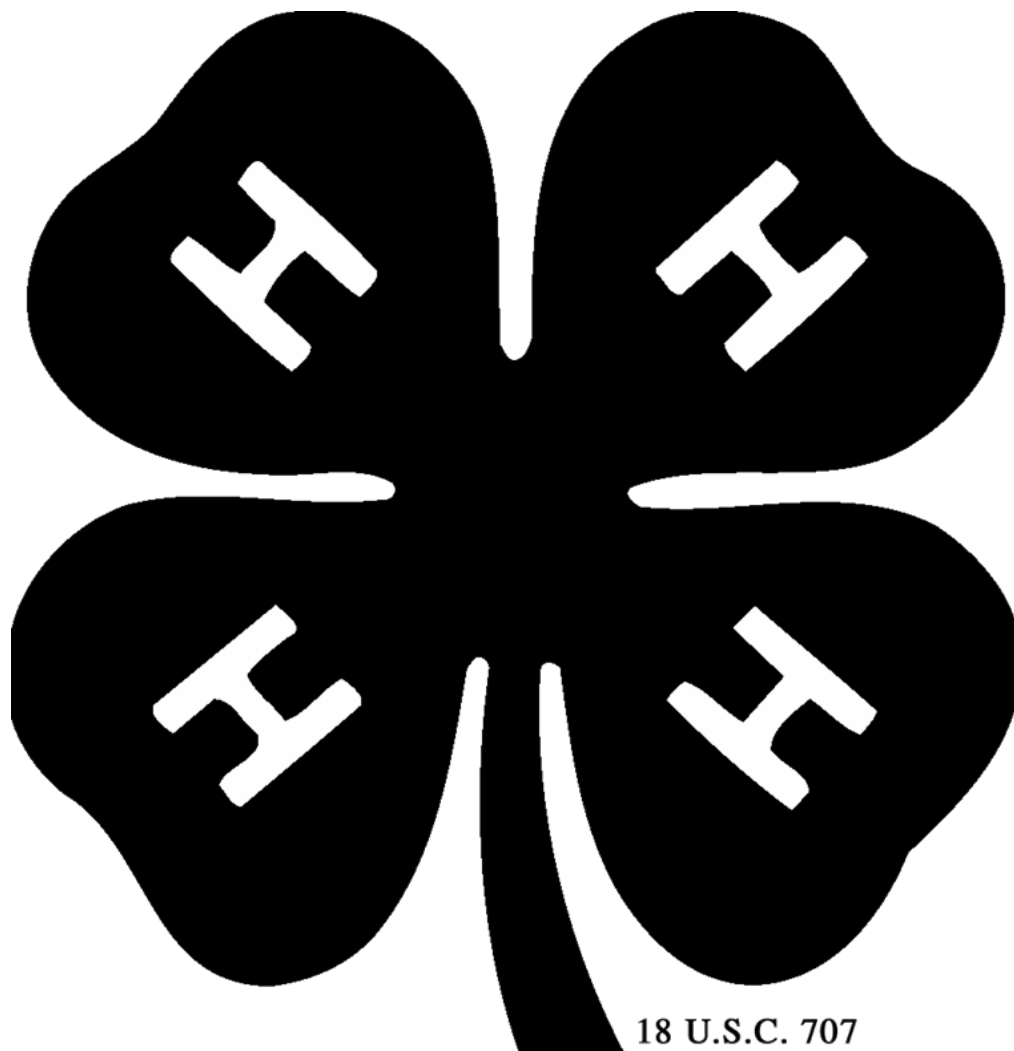
4-H Record Book Checklist

Skill Development:

Self Confidence
Leadership
Communication
Public Speaking
Record Keeping

- **Record Book Components:** All Record Books must have the following pieces in order
 - 1.) **Introduction Page**- An introduction page including your name, last year's grade in school, club name and years in 4-H. A short biography and picture is nice, but not required.
 - 2.) **Record Book Recommendation Form**- This form needs to be signed by your Club Leader, Member, Parent/Guardian. If you complete more than one project record indicate what areas you would like to receive a pin in. You can receive up to two (2) pins each year.
 - 3.) **4-H Project Record**- Choose a project you want to highlight. Include project reviews from fair, certificates won, pictures and any other items that you have that relate to you in this project area.
 - 4.) **Permanent Record**- This is your permanent record over ALL your 4-H years.

- **Presentation Options:** Choose your choice of presentation model. All Record Books Components need to be included. Ensure you have all pieces of the 4-H Project Record.
 - **Traditional Record Book**- See Adams County 4-H Website for documents. Forms need to be in a 3 ring binder. If you are in need of one, please reach out to the Extension office.
 - **Digital Record Book**- Use the technology of your choice
 - **Video Record Book**- Record yourself talking about each piece of the Record Book Components as well as the information on the 4-H Project Record
 - **Scrapbook Record Book**- Capture all the Record Book Components using pictures and short captions.



WISCONSIN
4-H MEMBER
Yearly Plan and Record

Name: _____ County: _____

Address: _____ City or Town: _____

Grade (as of last January): _____

Name of Club: _____

Parent's Name: _____

Introduction Page

Include your name, last year's grade in school, club name and years in 4-H. A short biography and picture is nice, but not required

Record Book Recommendation Form

Project Achievement Award

Name: _____ Club: _____

Grade: _____ Year(s) in 4-H: _____

Member:

List projects you would like a project pin in

Organizational or Co-Organizational Leader: Please fill in remarks.

Project _____	Remarks: _____
Project _____	Remarks: _____
Project _____	Remarks: _____
Project _____	Remarks: _____
Project _____	Remarks: _____

Organizational Leader's Recommendation:

Choose the best project area you feel deserves a pin.

Maximum: 2 pins – 1 per project area

Recommend pin for _____ Project _____

Recommend pin for _____ Project _____

Member's Signature		Date	
Parent's/Guardian Signature		Date	
Leader's Signature		Date	

This form must be submitted with each Record Book

Recognition I Received for Exhibits or Project Animals

List items made or animals used in this project.

Item or Animal	Recognition: Certificate, Placing, etc	Estimated hours spent on exhibit

Financial Reflection

Costs involved with your project work should be included here. Include expenses and income. You may create your own financial report and attach.

Date	Purchased From or Sold To	Description of Items purchased or sold	Expenses		Income		Estimated Value

Line 1 - What is your total cost or expenses? _____

Line 2 - What is your total income? _____

What is your profit or loss? (Subtract line 2 from line 1) _____

Experiences in 4-H Leadership

This section is for reporting 4-H Leadership activities related to this project. List committees you served on, community service projects, or events you helped at.

Leadership Activity	Name of Event and Date	Your Responsibilities

Future Plans

This section is for you to indicate your future plans in this project area

