

2019 Dane County 4-H Awards Request Form for Club Leaders

Instructions:

Please fill out this form and submit it to the 4-H office with your club's Project Record Books, Permanent Records, Special Award requests, and Trip Award applications.

You will need one adult reader from your club for every five award requests your club makes.

*Permanent Record book reading night requires the presence of a minimum of one adult reader from your club.

***Only those clubs with an adult reader signed in and present on the night of Permanent Record reading will have their club's records read. Clubs without an adult reader present on that evening will have ALL their records and award requests returned, unread.**

*Project record book reading nights require the presence of a minimum of one adult reader per club. Clubs without an adult reader present and signed in on project record reading nights will have no project records read, nor any special award requests read.

If you are scheduled to read and can't make it, YOU must find a substitute reader to replace you.

Anyone interested in Project Record Books and Permanent Records can be a reader! Readers can be parents, project leaders, club leaders, volunteers, or any adult interested in the awards process.

Our club's grand total of Bronze, Silver, Gold and Project Award requests from Page 1, 2 & 3 _____

1-5 Award Requests = 1 Reader required
6-10 Award Requests = 2 Readers required
11-15 Award Requests = 3 Readers required
(Etc: 1 reader per every 5 award requests)

Our Club will have _____ (number of required reading sessions) volunteer readers attending reading sessions. A reader may attend more than one session.

Our club's grand total of Bronze, Silver, Gold and Project Award requests from Page 1, 2 & 3 _____

Reader #1 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #2 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #3 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #4 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #5 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #6 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #7 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #8 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #9 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #10 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #11 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #12 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #13 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #14 Name _____	Phone Number _____	Email _____	Session/s _____
Reader #15 Name _____	Phone Number _____	Email _____	Session/s _____

Please indicate which session each person will attend.

SESSION

1. Monday, September 9, 2019, 6-9 p.m.
2. Thursday, September 12, 2019, 6-9 p.m.

Permanent Record Reading
Project Record Reading

