

Small-Scale Food Processing
Facility, Infrastructure & Equipment Inventory

Worksheet # 1

An on-going inventory of facility space and infrastructure will help determine the capacity of use. Considerations should include but not be limited to the location of the facility, zoning, the overall size of the property (land), size of the building, potential area for future expansion, building age, number of rooms and dimensions, room features, utilities, plumbing, sewer, handicap accessibility, roads, dockage/loading features, etc.

In addition to providing a quick reference, an inventory of space and infrastructure will help target strengths and weaknesses of the facility. Future discussions and planning sessions will have a base of reference when considering immediate and future needs.

Attach a building floor plan sketch, plat map, and photos.

If a recent real estate appraisal of the building has been done, most of this information will be documented in that report.

Add additional pages as needed.

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Building: _____ Age _____

Address _____

Legal Description _____

Zoning _____

Adjacent Properties _____

Neighborhood Description:

Site Dimensions: _____

Number of Stories: _____ Exterior Finish _____

Roads: _____

Room for future expansion: _____

Utilities: _____

Plumbing: _____

Sewer: _____

Handicap Accessibility _____

Dockage: _____

Building Deficiencies:

Number of Rooms: _____

Room # 1

Dimensions: _____

Utilities: _____

Description: _____

Room #2

Dimensions: _____

Utilities: _____

Description: _____

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