

ESP/UWEX Global Relations Committee
Meeting Notes
December 7, 2004

Present: Marty Havlovic; Mary Crave; Arlen Albrecht; Tom Cadwallader; Faden Fullylove-Krause; Aliesha Crowe; Dave Muench; and John Preissing.

1. Upcoming Plans for the 2005 CES Internationalizing Extension Conference in Orlando

Tom Cadwallader noted that JoAnn Hinz and he would be finalizing their presentation for the conference soon. They will also summarize the fall conference report as part of this effort. This material will be useful for our UWEX international action planning workshop. The Orlando conference information will also be shared either explicitly as part of our UWEX program or implicitly throughout the UWEX action planning session. Aliesha noted that she will be presenting the findings of her Masters research and serving on a panel discussion. Finally, Mary Crave said that she would have up to a 30 minute presentation available for our UWEX program, based on a pre-conference training program that she is participating in. She will confer with John and others on our UWEX action planning team prior to January 27, 2005.

2. Plans for the ESP/UWEX Global Relations Action Planning Conference – January 28, 2004.

The group reached number of decisions for the action planning meeting:

- ✓ The Associate Dean has agreed to financially support the one day action planning session. Lodging for those needing it the night before and meals/miles will be supported. TERs should be sent to the Northern District Office.
- ✓ It will be held at UW Stevens Point's University Center.
- ✓ Invite Yvonne Horton and Arlen Leholm. It was quite valuable having the former Associate Dean participate in the Fall 2002. However, the session is an action planning session, not meant to be a presentation-type session.
- ✓ Invite Lowell Klessig to address the group the evening prior at a local restaurant – the Brew Pub Hilltopper recommended.
- ✓ Invite all participants from the Fall Conference to attend as well as members of the ESP/UWEX Global Relations Committee. However, make clear that it is an action planning meeting and all attending will be asked to work on fulfilling the action plans that are developed. This will be sent out next week. Mary Crave will provide the list of conference attendees.
- ✓ Registration up to January 24, 2005. Lodging reservations should be made by calling Country Inn & Suites 715/345-7000 (www.countryinns.com/stevenspointwi) for Cooperative Extension International Meeting group.
- ✓ Begin January 28, 2005 at 8:30 AM. Lunch will be in the main cafeteria at 11:30 AM. We will wrap by 3:30 PM.

- ✓ The new Executive Director of the Wisconsin Partners of the Americas organization, Michael Dougherty, will be invited to meet over lunch with the group to introduce the organization. [Marty Havlovic will coordinate.](#)
- ✓ Marty Havlovic and Faden Fulleylove-Krause agreed to assist John Preissing as the planning team.
- ✓ The session will focus on developing action plans from the goals, strategies, and action plans prepared both at the Fall 2002 Strategic Planning Conference and the Fall 2004 UWEX Internationalizing Extension Conference.
 - Review of 2002 Goals, Action Plans, and Accomplishments
 - Review of 2004 Goals, Strategies, and Action Plan ideas
 - Merge both sets of Goals, Strategies, and Action Plan ideas into one and prioritize Action Plan work – with short term and long term
 - If used, *Training from Internationalizing Extension Conference w/ Mary Crave*
 - Break into teams to develop short term action plans
 - Report on short term action plans
 - Review overall next steps

3. Other Updates

- ✓ Tom Syverud will be traveling to Nicaragua w/ Winrock and the Farmer to Farmer program in early January. He will work w/ vegetable producers.
- ✓ Otto Wiegand may be traveling to Central America also in early 2005.
- ✓ Marty Havlovic mentioned that there is a need for a small business trainer for Belarus in early January. People w/ interest were urged to contact him.
- ✓ We agreed that once a month all new opportunities will be highlighted through an email. Or, at least all people will be urged to visit our website to review new opportunities.