

# Making a Club Decision

## 1. Motion

What is a motion: A member makes a motion when there is something that they want the club to vote on

What you say: “I move that...”

Example: “I move that we start our meetings at 7:30”

Remember:

- One person makes a motion
- There should only be one motion at a time
- Motions can be discussed and changed

## 2. Second

What is a second: If you agree and think that the motion should be discussed you would second the motion

What you say: “I second that motion”

Remember:

- One person needs to second the motion so it can be discussed by everyone
- If no one seconds a motion, it is dropped and the motion stops

## 3. Discussion

What is discussion: The whole group discusses what they like and dislike about the motion. If you have an opinion about the topic this is when to discuss it.

Remember:

- Don't be shy, talk to the group about your thoughts
- Do not talk while other people are talking
- Respect others opinions (even if you don't agree with them)

## 4. Re-State the Motion

What is re-stating the motion: After discussion the president restates the motion before the group votes.

The president says: “The motion was made and seconded that...”

Example: “The motion was made and seconded that we begin our 4-H club meetings at 7:30. All those in favor say “Aye.” Those opposed say “No.”

## 5. Vote

What is the vote: This is where you get to decide if you agree or disagree with the motion. This is your chance to have your opinion count. If you agree with the motion make sure you vote “yes” and if you do not agree make sure you vote “no.”