

## Board Members

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4-1-24

To: All Livestock Exhibitors

Re: 2024 Fair Traffic Pattern & Release Protocol

The Kewaunee County Fair Board has again adopted a traffic pattern to be used at the completion of the 2024 fair. **All trailers will enter through the West gate** (pit area off of Frontier Rd) and **will exit the fairgrounds through the North gate** (D&S). Decorations can be taken down no sooner than 4:30 pm. All tack must be taken down and ready to load before you line up your trailer. You will not be allowed to pull your trailer in and then start taking decorations down. The 30 minutes prior to animal release is to be used for this purpose. The barns will again be closed to the public at 4:30pm to make packing up and taking down decorations easier. Please utilize this time to make the exit process run smooth.

The **dairy barn & small animal barn** will be released starting at **5:00pm**. The **livestock barn & horse barn** will follow starting at **5:30pm**. Superintendents of these barns will release animals along with the fairboard members on Sunday at release time.

Trailers that were off site for the duration of the fair will enter from the West gate and park in the pit area on Sunday. **NO TRAILERS will be allowed to be parked in the pit area during the fair. ALL TRAILERS will be parked west of the horse ring on the grass area. Trailers parked elsewhere will be towed at the owner's expense.** A designated number of trailers will be allowed to enter at a time to avoid a large backup of trailers on the grounds. We again ask for everyone's patience as everyone wants to go home. Again this year, ALL hogs and beef will be going home on Sunday night. This will make load out more time consuming, please be patient.

In addition, the areas south of the dairy barn and north of the livestock barn will be kept free from vehicles, trailers, machinery, feed, etc. Vehicles will be towed if in violation. **All personally owned off-road vehicles (gators, mules, skid loaders, etc.) will require a Certificate of Insurance to be turned in to the fair board president PRIOR to the start of the fair to be kept on file.** There will be a designated area for fitting chutes on the south side of the dairy barn, no chutes will be in any barns. Again these decisions were made for safety purposes as well as maintaining a neat and pleasant appearance around the barns. We ask you to respect the hard work that went into these efforts to make the Kewaunee County Fair one to be proud of. Thank you.

Kewaunee County Fair Board