

# Keep this form for your reference!

## Kewaunee Community Garden Guidelines and Kewaunee School District Agreement 2023

**Mission Statement:** The mission of The Kewaunee Community Garden is to encourage self-reliance for food, provide an environment for education, develop a stronger sense of community, sustainably grow foods locally and promote a healthful way of life.

**Purpose:** Provide garden plots for households or groups to grow food.

### Keep your plot clean & maintained.

- Watering, weeding, harvesting and any other garden related maintenance is my responsibility.
- Place all garden waste into the compost area. Place stones into one of the designated containers and not on the paths.
- If my plot is not maintained, I will be given 1 week's notice to clean it up. After the week's time, if the plot is not cleaned up, it will be re-assigned or harvested with the produce donated to a local food pantry, mowed over and tilled in.
- I will keep my vine plot/s weeded. I understand the plot will be assigned. If my plot is not maintained, I will be given 1 week's notice to clean it up. After the week's time, if the plot is not cleaned up, it will be re-assigned, harvested with produce donated to a food pantry, mowed over and tilled.
- I will keep trash and litter out of the plot, pathways and garden.
- Whatever nonorganic material I bring in, I will take out. Please do not leave these materials in the shed over winter. You may use organic material in your plot.
- **No pets allowed.**

### Participate in spring set up and fall cleanups.

- Prepare garden plots May 26-June 15 and keep it planted all summer long.
- I am responsible for clearing my garden plot of all plant material or when my plants are no longer viable or by Nov. 1 and leaving it as I found it in the spring. If I must abandon my plot for any reason, I will notify the garden leaders.
- Perennials are not allowed. All plots will be tilled annually.
- Do not use city grass clippings for mulch.

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## Become oriented to the garden and its rules.

If you are new to the garden I will attend a garden orientation. I will pay a fee of \$25. After attending the orientation, if necessary, and paying the plot fee, I will be able to plant in my garden plot. If there are more plot requests than plots to garden in, garden plots will be awarded by a lottery system. Preference for next year's plots will be given to the current year's participants first.

## Be considerate of your neighbors.

- I will plant tall crops only where they will not shade neighboring plants; plants should be <36" and when they have the potential to be tall, they should be planted in the middle of the plot – planted north to south.
- I will pick only my own crops unless given permission by another plot user. I will not use herbicides. I will only use fertilizers and insecticides from the approved product list.
- Just like in any community setting, children are welcome in the garden but must be accompanied by an adult and must be supervised.

## Be responsible.

I will harvest my vegetables or donate them to others so they don't rot.

I understand that neither the garden group nor the owners of the land are responsible for my actions. I therefore agree to hold harmless the garden group and owners and lease holders of the land for any liability, damage, loss or claim that occurs in connection with use of the garden by me or any of my guests. The Community Garden Advisory Committee is responsible for ensuring that the rules are followed at all times. The committee is made up of community agency partners and gardeners. If you have questions about the garden or gardening please contact Jan Tess at 920-255-2546.

In Exchange for the ability to use a Community Garden Plot I, the undersigned Community Gardener, agree as follows:

1. To pay the Community Garden Plot User Fee.
2. To abide by the Community Garden Guidelines, listed above. The Garden Guidelines are incorporated into this agreement as if fully set forth herein.
3. **INDEMNIFICATION.** Gardeners agree to hold harmless Kewaunee Lions, the Kewaunee School District, and their board members, officers, agents, employees, assigns, volunteers, and other like persons from any liability, damages, loss or claim that occurs in connection with use of the Community Garden by the Gardener.
4. **The Kewaunee School District will charge the plot "owner" or the Kewaunee Community Garden at \$30/hour** for time spent weeding or harvesting if the plot is not maintained.

KEWAUNEE COMMUNITY GARDEN COMMITTEE MAY TERMINATE A COMMUNITY GARDENER'S USE OF THE COMMUNITY GARDEN UNDER THIS AGREEMENT IMMEDIATELY UPON VIOLATION OF ANY OF THE TERMS OF THE AGREEMENT OR THE GARDEN GUIDELINES REFERENCED IN NUMBER 2 ABOVE.