

Sample Town Recommendation Form

<b>PIERCE COUNTY WISCONSIN</b> <b>DEPARTMENT OF LAND MANAGEMENT &amp; RECORDS</b> Zoning: 715/273-6747 Planning: 715/273-6746 Fax: 715/273-6864	Pierce County Courthouse 414 W. Main Street P.O. BOX 647 Ellsworth, Wisconsin 54011
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**Town Recommendation Form**

**Request:**  Conditional Use Permit  Plat Approval – Concept, Preliminary, Final (Circle One)  
 Map Amendment - (Rezone)  Other- \_\_\_\_\_

**Applicant/Agent:**

Name \_\_\_\_\_

Site Address (if applicable) \_\_\_\_\_

**Property Description:** \_\_\_\_\_ ¼ of the \_\_\_\_\_ ¼, Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ W, Lot \_\_\_\_\_, Block \_\_\_\_\_,

Subdivision \_\_\_\_\_ Town of \_\_\_\_\_

Computer # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Parcel # \_\_\_\_\_

Zoning District \_\_\_\_\_ Acreage \_\_\_\_\_

A town recommendation is required as part of the application for a rezone (map amendment) or a conditional use permit. This recommendation is necessary whether a town has adopted a comprehensive plan or has not. Pierce County will seek to further each Town’s planning goals when considering the establishment of conditionally permitted uses and when considering approval of a request for a rezone or map amendment.

Pierce County will consider adherence to the goals, objectives, and policies of an adopted or amended town comprehensive plan to be consistent with the “public interest” for decisions relating to that Town. In cases where an adopted plan gives guidance regarding the establishment of a proposed conditional use, the specific portion of the plan relating to the request should be referenced. If a town plan is silent regarding the establishment of a proposed use, or a town has not adopted a comprehensive plan, the recommendation will be advisory in nature.

Pierce County will approve re-zonings (map amendments) within a given town only when the proposed amendment is consistent with that town’s comprehensive plan. The specific portion of the plan which supports the rezone request should be referenced. It should be noted that if a town’s comprehensive plan is silent on a proposed rezone, approval cannot be granted unless consistency is achieved through plan amendment. In cases where a town has not adopted a comprehensive plan, a rezoning request will be considered based upon its consistency with the Pierce County Comprehensive Plan. In such cases, a town’s recommendation regarding the proposed rezone will be used to assist the Land Management Committee in evaluating applicable goal statements. Questions regarding the need for a Town Recommendation and its use should be directed to Land Management Department Staff at (715) 273-6746.

**Town Recommendation:** \_\_\_\_\_ Approval \_\_\_\_\_ Denial

Justification/Plan Reference: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Concerns/Suggested Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please attach additional information as necessary.*

**Town Chair Signature:** \_\_\_\_\_ **Meeting Date:** \_\_\_\_\_