

# Jefferson County Master Gardener Volunteer Service Gardening Project Annual Report

- Please submit this report in Word document format if possible by October 1 of each year for all approved garden projects. You are encouraged to provide additional information: garden plans, brochures, photos, program announcements, etc. Use additional pages if necessary.

**Gardening Project:**

**Year:**

Submitted by:

Date Submitted:

**A. Gardening Project Activities: (Use short bullet-point ideas)**

1. Describe the projects, activities, educational programs, etc. conducted this year.
2. List the NEW successes and/or expansion of this project.
3. Describe the problems and challenges you encountered.
4. Changes and improvements planned for next year.
5. The steps taken in planning and implementing the project
6. How this project made a difference (concrete results or how people felt about it)."

**B. Funding Sources and Expenditures:**

1. From JCMGVA: \$\$\_\_\_\_\_
2. From the sponsoring organization: \$\$\_\_\_\_\_
3. Donations (monetary and non-monetary contributions other than volunteer service):  
\$\$\_\_\_\_\_
4. Grants: \$\$\_\_\_\_\_

**C. Volunteer Service:**

1. \_\_\_\_\_ # of MGVs,  
List names:
2. \_\_\_\_\_ # of MGV leader(s) hours:
3. \_\_\_\_\_ # Total MGV hours (including leader(s) hours (to be filled in by JCMGVA secretary)
4. # Total (or estimated non-MG hours, and
5. An estimate of # of non-MG volunteers.

**This report should be submitted to both the JCMGVA and the sponsoring organization.**

**Adopted: January 2013**