SPECIAL ACCOMMODATION REQUEST FORM

Iowa State University Extension and Outreach strives to make its programs and events accessible to all Iowans who are otherwise eligible to participate in the activities. This applies to local and state events/programs. Reasonable accommodations are often possible for persons with disabilities who wish to participate, so long as the accommodations do not fundamentally alter the nature of the program, cause undue financial burden, or otherwise cause a direct threat to the health or safety of others. Please know that while not all specific requests may be approved, Extension and Outreach will work with the participant to identify other accessible means to participate.

An individual requesting accommodation to participate in an Iowa State University Extension and Outreach program should submit a completed Special Accommodation Request Form to Monica Long, Linn County Youth Coordinator at the ISU Extension and Outreach Linn County Office, 383 Collins Road NE, Cedar Rapids, IA 52402. Because it can take time to plan for some accommodations, Extension and Outreach requests that the form be submitted six (6) weeks prior to the event or activity. Submitting a Request for Services on short notice may reduce or limit Extension and Outreach's ability to implement the accommodations.

Individual participant needing accommodation:

Person requesting accommodation:

Phone:

Email:

Event/Activity:

Date of the event: Time:

Location of the event:

Type of accommodations or services requested:

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date Received:_____ Received by: _____

Date Response Provided: _____ Provided by: _____