

SEWMG Business Meeting Minutes  
Date February 12, 2014  
**Members Present: 30**

**Meeting was called to order** by President, Diane Thieme at 9:33am.

**Prior Meeting Minutes** for January 8, 2014 was presented by Secretary, Linda Ziebell with approval after removal of the last item in Announcements.

**Treasurer's Report** for January 2014 was given by Lindy Pawlak and approved as read.

**Old Business**

Committees

- Sunshine - Judy Savage reported:
  - A \$50 donation was made to the UW Foundation-WIGMA account in honor of Carla Magnus. This is the standard donation when a member passes.
  - Group discussed the possibility of having a support group for members who have similar medical conditions. Diane will send an email soliciting support group(s).
  - Judy requested that when members hear of other's medical situations that we ask if the situation can be passed on verbally.
- Plant Sale – Bill Schaffer reported:
  - Plant Sale display at the Volunteer Opportunity Fair had much interest.
  - Technical team is reviewing possibility of using credit cards at the plant sale.
  - Diane has the list of available shrubs for the plant sale.
- Garden Support – Patty Witt reported:
  - Volunteer Opportunity Fair had 42 displays and more than 200 attendees. Next year's fair will be on 1/17/15.
  - Garden Chair Forum is scheduled for Thursday evening, 3/20 at Boerner.
- In-House Education - Diane stated that:
  - The next program scheduled is Feb 15, 9:30-11am, at New Berlin Library, Vertical Gardening.
- Trips and Tours – Doris Fons reported:
  - Chicago Flower Show, Friday March 21, 2014, the 1 bus is full, 16 on the waiting list. Checking with the Ozaukee County MG group's s to see if they have space available.
- Home Show – Sharon reported for Faouzi:
  - The Realtors' Home & Garden Show will be March 21 to March 30, 2014. Closed on Monday and Tuesday, the 24th & 25th.
  - Orientation will be 3/20 at 1pm. Display setup will be in the am.
  - Booth display planning meeting is 2/22 at 3pm at the Milw Extension office.
- Life Long Gardening – Kay Costello reported:
  - Between 1<sup>st</sup> of year and Feb 3, committee had 2 displays and one program.
  - Future schedule includes 6 programs and 2 displays between March 1 and July 31.
- Clothing – Peg Schellin reported:
  - Clothing distribution at the Volunteer Opportunity Fair went well.
  - Survey results: popular items are denim shirts, t & polo shirts and full zip sweatshirt without hood; popular colors are royal blue, green, purple and grey.
  - Group discussed logo aprons, plant sale will be ordering enough to be used at multiple events.

- Audit – Diane Thieme reported:
  - Audit is completed and waiting for signatures as it covered 2012 taxes that were filed in 2013. No major issues, 9 recommendations for procedures.
- WIMGA update – no updates:
  - Annual WIGMA Conference 3/28-29, 2014 in Appleton, Wi  
Garden Expectation State Conference, Radisson Paper Valley Hotel  
[Click to Register for Conference](#)  
Print application and mail it in, \$65 before 2/1; \$75 after 2/28
- IT Committee - Susan McDonell reported:
  - Investigating possibility of using credit card payments at the Plant Sale.
  - Working on an electronic format for the directory so that it can be sorted.
  - Looking into social media options that will meet organization needs. Kathy Reese and Sharon Morrissey need to be involved.
  - Group discussion on list serv email issues. When email providers receive a distribution with a large number of email recipients from one source (list serv), their limits may not distribute to everyone on list. Check your spam file frequently.
- Board reimbursement policy – Diane Thieme reported:
  - Revised policy will be in the newsletter and reimbursement form. It will be covered at the Garden Chair Forum.
- Outreach Committee - Diane Thieme reported:
  - Looking for a chair and has 6 members signed up.
  - Ann Wied reviewed that the purpose of the committee is to recommend and document the organization's efforts to reach diverse groups.
  - Ann will setup initial meeting.

### **New Business**

- Nancy Lehrer – Volunteer Coordinator reported:
  - Mentioned that some speaking requests are going directly to MG speakers, which is OK.
  - Speakers will be at the National Dietitians' group, the home show and Shorewood Library.
- Sharon Morrissey, Horticulture Agent/Educator, reported:
  - Provided handouts for Garden Journals and List of Common SEWMG Volunteer Activities.
  - Level 2 training will begin on 3/31 for 4 weeks at Boerner (80 seats) from 5:30 to 8:30pm. Topic is Garden and Landscape Design. Watch the website for registration notice. Cost will be approx \$60.
  - Sustainable Lawn Care will be discussed on 4/03. Presented by Waukesha Green Team, donation of \$5.00.
  - New time sheet demonstration after meeting adjourned.
- Ann Wied, Horticulture Agent/Educator, reported:
  - Volunteer Celebration, will be Wednesday March 12, 2014 – 6:30 pm to 8:00 pm at The First Congregational Church – 1511 Church Street, Wauwatosa, Wisconsin.
  - Provided Waukesha County Environmental Education Activity Guide and Waukesha County UW Extension 2013 Spotlight.
  - Still can register for pruning workshop March 26 & 29, public welcomed. See website: <http://fyi.uwex.edu/sewmg/events/>

### **Announcement & Reminders:**

- Next Meeting 3/12/14, 9:30 at Waukesha County Courthouse.

**Adjourned** at 11:00am

Respectfully submitted, Linda Ziebell, SEWMG secretary