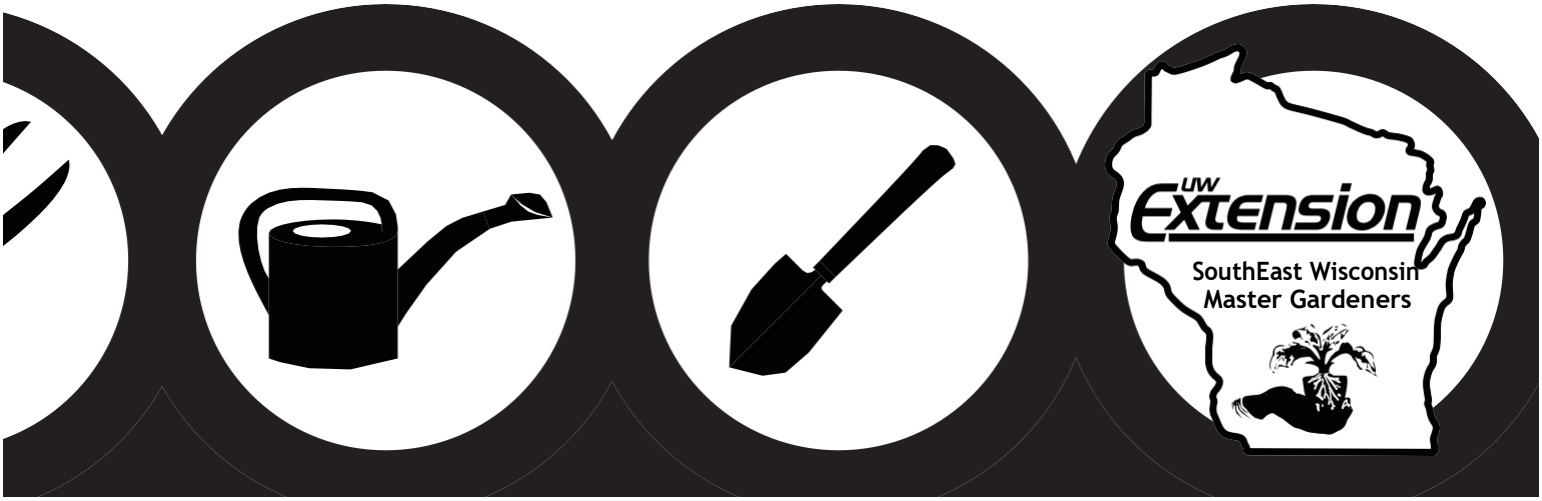
SEWMG Volunteer Opportunity Directory

2019



UW-Extension in Milwaukee and Waukesha Counties

Volunteer Opportunities Directory

Websites and Contacts

SEWMG website: http://fyi.uwex.edu/sewmg
Milwaukee County UW-Extension: http://milwaukee.uwex.edu
Waukesha County UW-Extension: http:// www.waukeshacounty.gov/uwex/
Wisconsin Master Gardener Program http://wimastergardener.org

Milwaukee County UW-Extension

6737 W Washington St, Ste 2202
West Allis, WI 53214
(414) 615-0550

TBD, Consumer Horticulture Educator

Laura Herzog, MGV Volunteer Coordinator

laura.herzog@ces.uwex.edu
(4140 615-0517

Betsy Vokac, MGV Program Assistant

elizabeth.vokac@ces.uwex.edu
(414) 615-0518

Susan Taylor, Plant Diagnostic Services Coordinator

susan.taylor@ces.uwex.edu
(414) 615-0516

Waukesha County UW-Extension

515 W Moreland Boulevard, Administration Center Room G22,
Waukesha, WI 53188-3869
(262) 548-7770

Ann Wied, Consumer Horticulture Educator

ann.wied@ces.uwex.edu
(262) 548-7788

UW-Extension Plant Problem Assistance

Wisconsin Horticulture website: http:// hort.uwex.edu
UW-Extension Publications website: http://learningstore.uwex.edu
Horticulture Helplines:

- Milwaukee County (414) 615-0515 planthealth.advisors@ces.uwex.edu
- Waukesha County (262) 548-7779 uwex1@waukeshacounty.gov

UW-Extension Horticulture Center at Boerner Botanical Gardens (414) 525-5638
E-mail questions to: Planthealth.advisors@ces.uwex.edu

UW-Extension in Milwaukee and Waukesha Counties

Volunteer Opportunities Directory

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- These gardens are managed by MGV's in partnership with an organization or agency that operates the site where they are located.
- The gardens must have an educational focus, at least 50% of the plants labeled, UW-Extension literature available to visitors, and be open to the public. Educational programs may be offered at these gardens by MGVs and/or UWEX.
- Two to three MGVs serve as co-chairs for each garden. They are responsible for coordinating garden workdays, overseeing the budget, communicating with MGVs and submitting required reports and budget requests annually.

Public Events…….. **7 - 10**

- MGV booths, displays and exhibits on educational topics at fairs, festivals, trade shows, and other events primarily for an adult audience. Also setting up and creating displays for events and at the UW-Extension Horticulture Center at Boerner Botanical Gardens.

Plant Health Advising (PHAs)……. **11**

- Assisting the public with their gardening inquiries such as identifying plants, plant pests and other problems, and providing answers to gardening questions.
- Volunteer with the Horticulture Helpline services of the UW-Extension offices in Milwaukee County, Waukesha County and the UWEX Horticulture Center at Boerner Botanical Gardens.
- Special training is provided for PHAs.

Public Presentations……. **12**

- Making educational presentations, demonstrations, workshops and classes for adult audiences in cooperation with UW- Extension Horticulture Educators
- UWEX PowerPoint presentations are available for MGVs use. (See Appendix p. 30)
- You may also create your own presentation on a topic using university research-based information. It must be reviewed by UW-Extension Horticulture Educators.
- A Speakers' Workshop is offered each spring for MGVs interested in presenting (watch listserv).

Approved Special Projects…… **12 - 14**

- Boerner Botanical Gardens – Bloom Team, Garden Assistant, Friends of Boerner Ed. Program, Garden Resources Cart.
- Garden Mentors
- Invasive Species Eradication at SEWMG Approved Gardens
- Lifelong Gardening Committee
- Pollinator Group

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Youth Activities…… **15 - 16**

- Any volunteer service related to educational gardening activities involving youth.
- Activities may be held in a garden or at any site where youth and/or family programs are offered.
- You may also assist organizations with maintenance of a garden that supports youth education, whether or not you work directly with the youth.

Approved Youth Gardens…… **16 - 19**

- Gardens for which MGVs accept the lead responsibility of care and management that is primarily for a youth audience.
- Two to three MGVs serve as co-chairs for the garden.
- Specific forms to request approval for the garden have been submitted and approved by the local UWEX staff.

Support……20 - 22

- Serving in roles that provide support to:
    - SEWMGs Board, Committees and Plant Sale
    - UW-Extension offices in Milwaukee and Waukesha counties
    - State Master Gardener program office in Madison
    - Wisconsin Master Gardener Association (WIMGA)

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- Assumption of Risk
- Responsibilities and Rights
- Accepting Gifts, Honoraria or Expense Reimbursement

Volunteer Service Policy

Acronyms often used:

UWEX	University of Wisconsin-Extension	MGV	Master Gardener Volunteer
PHA	Plant Health Advising	SEWMG	SouthEast Wisconsin Master Gardener
BBG	Boerner Botanical Gardens	WIMGA	Wisconsin Master Gardener Association

Approved Volunteer Service:

To qualify as approved volunteer service, all Master Gardener Volunteer (MGV) activities should meet the following three basic criteria **AND** fit into one of the six categories described below.

Basic Criteria for All MGV Volunteer Service:

1. The activity has a strong educational focus related to plants and/or the environment.
2. UWEX and its role is plainly identified in one or more of the following ways:
   - Signage with the UWEX and/or SEWMG logo, **or**
   - Educational literature provided to participants/visitors such as, *Gardening Resources*, the *Gardening Publications* brochure, the *SEWMG Program* brochure, other gardening fact sheets/handouts, etc.
   - The partner/ sponsoring organization acknowledges UWEX and/or the SEWMGs in their literature, newsletters, signage, etc.
3. You represent yourself as a UWEX MGV while performing the activity by wearing your SEWMG nametag and, if available, logo wear **AND** you introduce yourself and the UWEX/MGV program.

Categories of Activities:

Youth Education

1. Youth focused garden or youth activities related to gardening or the environment even if you do not work directly with youth but the purpose of the activity/program/event or garden is youth education.

Community Education

2. Approved garden or special educational project – the following criteria must be met:
   Gardens:
   - A *Garden Profile* and *Garden Partner MOU* must be submitted and approved by UWEX Hort Educators.
   - An *Annual Garden Report* form must be submitted each year by September 15.
   - A minimum of 50% of the plants need to be labeled; or there is educational signage on gardening principles or techniques; or public educational programs are conducted by UWEX/MGV.

   Misc. Approved Special Projects:
   - As approved by UWEX Horticulture Educators.
3. Event booth/display/exhibit directed primarily to an adult audience.
4. Plant problem assistance / plant health advisor (PHA) for Horticulture Helplines and Horticulture Center at BBG.
5. Presentation/workshop/class for an adult audience.

Support

6. Support through service to the SEWMG, UWEX, and WIMGA. This includes the Plant Sale.

Note: All forms available on the SEWMG website Documents or Approved Garden Projects pages.

Community Education - Approved Public Garden Projects

Community Memorial Hospital Healing Garden (Froedtert and the Medical College of Wisconsin)

Waukesha County

Description: Located on the hospital's campus, this garden is easily viewed and accessed from the main building and the parking lot. The garden is home to trees, plants, flowers, sitting areas, a fountain and other naturally inspiring scenery. In this busy world, it is our hope that this garden becomes a quiet oasis, a respite and a place of solitude for patients, their families, and staff. Quite simply, the Healing Garden is where all can find reduced stress, increased energy and restored hope.

Work Day(s): Tuesday 9 AM - 12 Noon

More information: Call contact person before attending for details.

Betty Breen	**(262) 353-0834**	**bpolcyn@att.net**

Address: W180 N8085 Town Line Rd. Menomonee Falls 53051

Eble Park Gardens - Flower and Herb Gardens

Waukesha County

Description: In the last undeveloped piece of land along Bluemound Road in Brookfield, Eble Gardens provides a colorful display of perennials and annuals. Inside a white picket fence visitors can see herbs that pioneers used for beverages and the kitchen. Pollinators visist the corner to feast on their favorite plants. Around historic stone-faced sheds native plants, grasses, and shrubs share space with shade-lovers in window boxes, containers, and under maple trees. This beautiful demonstration garden strives to inspire and educate the public about horticulture thorugh UW-Extension-based literature and labeled displays. Eble Gardends, part of an 1879 homestaed donated to the County by Florence Eble, provides a peaceful palce to rest and contemplate the beauty of plants.

Work Day(s): Thursday 9 AM - 12 Noon

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Ann Deuster-Dougherty	**(262) 782-6312**	**adeuster@gmail.com**

Address: 19400 W. Bluemound Rd. Brookfield 53045

Eble Park Gardens - Vegetable Garden

Waukesha County

Description: MGV's maintain a 5000 sq. ft. vegetable garden with all produce donated to the Waukesha Food Pantry. Up-to-date gardening practices are used providing an educational resource for the public.

Work Day(s): Tuesday 4 PM; until frost

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Andrea Hedemann	**(262) 364-8058**	**ahedemann@wi.rr.com**

Address: 19400 W. Bluemound Rd. Brookfield 53045

Community Education-Approved Public Garden Projects (Con'd)

Fox 6 Green Thumb Garden

Milwaukee County

Description: A raised bed and container vegetable garden which includes backyard fruits and is surrounded by perennial flower gardens and vine-covered arbors. Each Monday morning on the Fox6 TV Wake-Up news, three segments air live from the garden. Watch listserv for announcements.

Work Day(s): Thursday 10 AM - 12 Noon

More information: Gate access required so identify yourself as a Master Gardener Volunteer who is working in the garden. Bring hand tools, gloves, bucket, sunscreen and drinking water.

Betsy Vokac	**(414) 343-9135**	**betsyandjohn@wi.rr.com**

Address: 9001 N. Green Bay Rd. Brown Deer 53209

Franciscan Villa, Gardens of

Milwaukee County

Description: The Gardens at the Way of St. Francis consists of 7 different garden areas that wrap around the Franciscan Villa Gardens building: Memorial Garden, Arbor Garden, Blue & White Garden, Gazebo Garden, Yellow Garden and Rose Garden for public viewing and also plant container pots with residents.

Work Day(s): Varies Morning, Afternoon, Evening, depending on people's availability.

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Ann Loper	**(414) 687-6854**	**annloper@mac.com**

Address: 3601 South Chicago Ave. South Milwaukee 53172

Green Power Garden

Waukesha County

Description: Six acre garden growing donated vegetable plants that are mostly planted and harvested by school/mission/sport youth groups. All of our food goes to the meal program at the Hope Center in Waukesha.

Work Day(s): ALL Days

More information: New volunteers can arrange a time to train and then work on their own when they're available. We have tools, gloves, water, and bathroom facilities for your use.

Molly Llanas	**(262) 951-6686**	**bucketqueen@sbcglobal.net**

Address: S46 W22996 Lawnsdale Rd. Town of Waukesha 53189

Harvest for the Hungry at Firefly Ridge Rental Garden Site

Milwaukee County

Description: The purpose of the garden is to plant, maintain, pick, clean and deliver fresh vegetables to Tosa Community Pantry or Hunger Task Force warehouse facility. These vegetables are sent to food pantries or meal sites throughout Milwaukee County.

Work Day(s): No scheduled days/hours - you garden when you want

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Thomas Le Moine	**(414) 771-8916**	**tlemoine1@gmail.com**

Address: 10602 Underwood Pkwy. Wauwatosa 53226

Community Education - Approved Public Garden Projects (Con'd)

Havenwoods - Heritage Vegetable Garden

Milwaukee County

Description: Havenwoods' Heritage Vegetable Garden is part of Havenwoods State Forest located on the northwest side of Milwaukee. Havenwoods Heritage Vegetable Garden displays typical food crops grown by several different cultural groups. Crops are grown organically using best practices. Produce harvested is shared with the on-site DNR Buds 'n Sprouts youth project and donated to a local food pantry. Children from Buds 'n Sprouts help with the harvest. Signage, plant labels and informational materials are on-site to provide ideas and inspiration to our visitors for their own gardens.

Work Day(s): Every Tuesday, 8:30 – 11 AM

More information:

Rose Hill	**(414) 217-9211**	**rjhill@wi.rr.com**

Address: 6141 N. Hopkins St. Milwaukee 53209

Kneeland-Walker House & Museum (Wauwatosa Historical Society)

Milwaukee County

Description: Our 1 ½ acre garden property represents a midwestern late Victorian garden. It is not a restoration, but we maintain the intent and flavor of such gardens. We use many annuals around a backbone of perennials. New varieties exemplify the spirit of that period.

Work Day(s): Varies Morning, Evening, Saturdays.

More information: We combine scheduled sessions with individual "on your own" sessions. We can always set-up a time to work with new volunteers.

Carolyn Dressler	**(414) 453-0666**	**hocad@att.net**

Address: 7406 Hillcrest Dr. Wauwatosa 53213

Lowell Damon House Historic Garden (Milwaukee Co. Historical Society)

Milwaukee County

Description: Owned by the Milwaukee County Historical Society, Lowell Damon House was built in the 1840's and is believed to be the oldest residence in Wauwatosa. The gardens are being restored to what they might have looked like in the 1880's when the Lowell Damon family lived there.

Work Day(s): Wednesday 4 PM - 6:30 PM

More information:

Lynda Barbieri	**(414) 708-1926**	**lbarbieri@gmail.com**

Address: 22107 Wauwatosa Ave. (N. 76th Street) Wauwatosa 53213

Community Education - Approved Public Garden Projects (Con'd)

North Point Lighthouse (In Lake Park)

Milwaukee County

Description: The garden surrounds the North Point Lighthouse on a bluff overlooking Lake Michigan in Lake Park, designed by Frederick Law Olmstead. A team of hearty MGVs tend the flower and vegetable beds immediately surrounding the lighthouse building. However, our greatest impact is invasive removal and renovation planting along the ravines on the property. Education impact is significant as hundreds of people traverse the property each week.

Work Day(s): Friday Morning

More information: After orientation to the garden, volunteers can come on their own when convenient.

Marlene Jaglinski	**(414) 963-9643**	**marlene728@gmail.com**

Address: 2650 N. Wahl Ave. Milwaukee 53211

Pewaukee Public Library Rain Garden

Waukesha County

Description: An area created on public library property to detain rain water runoff from parking lot and roof of building (rain garden). Planting of the garden with native flowers, grasses and sedges began in 2006. Keeping invasive plants out is the on-going mission of the rain gardeners.

Work Day(s): Tuesday Morning

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Sally Ruf	**(262) 691-1527**	**yardengirl@gmail.com**

Address: 210 Main St. Pewaukee 53072

Red Brick Museum - Mukwonago

Waukesha County

Description: The Red Brick Museum is an 1842 brick home located in downtown Mukwonago. It's open to the public and the grounds are seen by many. Gardens include mostly perennials and some annuals. A great team of MGVs have spent six years developing the gardens to their present beautiful state.

Work Day(s): Varies Morning, Afternoon, Weekdays

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Ron Reinert	**(262) 210-6618**	**rreinert5@wi.rr.com**

Address: 103 Rochester St. Mukwonago 53149

Community Education - Approved Public Garden Projects (Con'd)

St. James Community Gardens
(Field of Dreams, Field of Hope, & Holy Ground Garden)
Waukesha County

Description: We are a community garden that serves the Sussex Food Pantry. We provide store quality, chemical free fruits and vegetables to the pantry, create community among volunteers and seek to educate volunteers and parish community on gardening, food and nutrition.

Work Day(s): Saturday 8 AM - 10 AM

More information: Some tasks can be done on other days and times.

Debra Schneider	**(414) 550-2167**	**pschneider@wi.rr.com**

Address: W220 N6588 Town Line Rd. Menomonee Falls 53051

Stagecoach Inn (Dousman) in Brookfield
Waukesha County

Description: The 1843 historic Dousman Stagecoach Inn is located in a city park. Many gardens are filled with perennials, natives and some annuals. The herb/kitchen garden, cottage gardens and prairie are reminiscent of the late 1800s - early 1900s. The "Monarch Inn" was added and certified as a monarch waystation in 2015. The museum is open for teas, tours, and special events. The grounds attract hikers, bikers, photographers, wedding parties, families and school groups. There are about 3000 visitors annually.

Work Day(s): Varies Morning

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Janet Wintersberger	**(262) 879-0391**	**jhw53045@gmail.com**

Address: 1075 Pilgrim Pkwy. Brookfield 53005

State Fair Gardens in Exploratory Park (formerly DNR Area)
Milwaukee County

Description: Annual venue for showcasing MGVs to Wisconsin State Fair visitors. Volunteers are needed to improve the multiple gardens (shade, sun, native, rain gardens along with a working compost area) to improve and maintain the area throughout the growing season. During the Fair volunteers answer visitors' questions and distribute research-based literature. See page 11 for information regarding volunteering during State Fair Week.

Work Day(s): No set workdays. Call or email the contact person for information.

More information:

Address: State Fair Park, West Allis 53214

Community Education - Approved Public Garden Projects (Con'd)

Sussex Civic Center Garden

Waukesha County

Description: Located in the Sussex Civic Center complex, the garden includes a butterfly garden, a combination vegetable and flower garden and native plantings along the creek. In the vegetable garden various home gardening techniques are demonstrated.

Work Day(s): Wednesdays 9:00 AM to 12:00 PM. Call or email the contact person for additional work projects

More information:

Barb Olson	**(414) 690-8966**	**baro@wi.rr.com**

Address: N64 W23760 Main St. Sussex 53089

Ten Chimneys Historic Landmark

Waukesha County

Description: Ten Chimneys, a national historic landmark in Genesee Depot, was the estate of Broadway legends Alfred Lunt and Lynn Fontanne. There are 25 garden beds that have been created, restored, renewed and maintained by MGVs. All have historical appropriate plants of the era in which the Lunts lived.

Work Day(s): Varies Morning, Afternoon

More information: We have both weekday and weekend workdays. New volunteers can arrange a time to train then come on workdays and work at a time that fits in their schedule.

Marcia Boyer	**(414) 405-8842**	**mdboyer8@gmail.com**

Address: S43 W31575 Depot Rd. Genesee Depot 53127

Town Hall Library In North Lake

Waukesha County

Description: Our library garden showcases Wisconsin native wild flowers suited to wet or dry sites, sunny or shady conditions, with two rain gardens and a pollinator garden.

Work Day(s): Morning, Only Weekdays

More information: New volunteers can arrange a time to train and then work on their own when they're available. Due to the dense roots of our natives we have a spring cleanup and two or three workdays during the summer. We try to hold an informative lecture, given by a Master Gardener, once a year to include the community.

Marilyn Guenther	**(262) 966-3540**	**jm.guenther@hotmail.com**

Address: N74 W31429 Cty. Hwy. VV North Lake 53064

Waukesha Memorial Hospital Kitchen Garden (ProHealth Care)

Waukesha County

Description: This garden is located in the courtyard of Waukesha Memorial Hospital. Its mission is two-fold: to plant vegetables for the Food Pantry of Waukesha County and to present six Garden Talks from May- September for the community on a variety of vegetable gardening topics. This garden is used as a demonstration garden to accompany the Garden Talks.

Work Day(s): Varies Morning, Afternoon, Evening. Hours are at the Master Gardener's convenience.

More information: New volunteers can arrange a time to train and then work on their own when they're available.

Kathy Miller	**(262) 695-8164**	**rmiller126@wi.rr.com**

Address: 725 American Ave. Waukesha 53188

Community Education - Approved Public Garden Projects (Con'd)

Wilson Center, Strohmaier Sculpture and Botanic Garden

Waukesha County

Description: Garden featuring an eclectic collection of bushes, grasses, perennials, annual flowers , and native plants. A butterfly garden is registered as a Monarch Way Station providing a habitat conducive to Monarch butterfly preservation. Garden contains several types of milkweed and many nectar plants. Gardens are visited frequently by the patrons of the Center. Many wedding parties enjoy the gardens for their photo shoots and students from nearby school districts visit as well.

Work Day(s): Call or email the contact person for information.

More information:

Deb Lechmaier	**(262) 790-2679**	**deblechm@yahoo.com**

Address: 19805 W. Capitol Dr. Brookfield 53045

Zoo - Butterfly Habitat

Milwaukee County

Description: The Butterfly Habitat in the Farm at the Zoo is a very visible demonstration project which attracts many visitors. The project's goal is to educate Zoo visitors of the need to provide for the entire life cycle of a variety of butterfiles. Numerous native plants in the Habitat feature bot Larval plants as host plants for egg depositing and for the resulting caterpillars to eat and Nectar plants to provide nectar for butterflies. It is a good project for MGVs who want to learn about butterflies, who like gardening with a purpose to raise butterflies, and who like to interact with and educate the public.

Work Day(s): 8 AM on Tuesday, Thursday, and Saturday mornings. We try to get the bulk of our work finished before the Zoo opens at 9:00 AM. The Zoo has many Special Event days in which we can participate by setting up various displays to educate visitors. New volunteers who have received an orientation and read our handouts are encouraged to volunteer at the Habitat anytime convenient for them

More information: New volunteers can arrange a time to train and then work on their own when they're available. We have MGVs in the Habitat for many of the Zoo's Special Event days.

John Kastl	**(414) 258-4319**	**jjjkastl@att.net**
Barb Galindo	**(414) 467-6541**	**redbab6@gmail.com**

Address: 10001 West Bluemound Rd. Milwaukee 53226

Zoo - Heritage Garden

Milwaukee County

Description: Four garden beds located south of the big red barn in the Farm at the Zoo are planted to represent the vegetables grown by distinct ethnic groups. Also many planters, a rock wall garden, compost area and fruit trees.

Work Day(s): Tuesday, Saturday 8:30 - 10 AM

More information: MGVs on-hand for many of the Zoo's Special Event days. Kids learn from planned MGV activities.

Leigh Blazer	**(414) 861-0143**	**leighas4@gmail.com**

Address: 10001 W. Bluemound Rd. Milwaukee 53226

Community Education – Public Events

Art in Bloom at Milwaukee Art Museum		
Description: MGVs staff a table, answer questions and distribute research-based gardening literature. Watch for e-mail annoucing how to sign up to volunteer.		
More information: In April (TBA) on Thursday – Sunday. Call or email contact person.		
Gini Roback	**(262) 225-7871**	**vroback@wi.rr.com**
Address: 700 N Art Museum Dr Milwaukee 53202		

Farmer's Market - Brookfield		
Description: Attends farmers market once monthly June through October. Each month features a specific educational topic. Does not focus on strictly answering gardening questions but will answer occasional questions and/or direct visitors to UWEX gardening resources.		
More information: Saturday morning		
Eileen Quinlan	**(414) 331-1855**	**emquinlan@yahoo.com**
Address: 2000 N. Calhoun Rd. Brookfield 53005		

Farmer's Market - Enderis Park		
Description: Volunteer to staff an educational table June through September. Answer gardening questions and direct visitors to UWEX gardening resources.		
More information: Sunday morning		
Address: Enderis Park, between Chambers and Locust, and 70th and 72nd St. Milwaukee		

Farmer's Market - Fox Point		
Description: Volunteer to staff an educational table June through October. Answer gardening questions and direct visitors to UWEX gardening resources.		
More information: Saturday morning		
Darlene Lochbihler	**(414) 247-1899**	**cottager@wi.rr.com**
Address: 7300 N. Lombardy Rd. Fox Point		

Farmer's Markets - Greenfield		
Description: Volunteer to staff an educational table May through October. Answer gardening questions and direct visitors to UWEX gardening resources.		
More information: Any or All Sundays, May- October, 10AM – 2PM. Hours are flexible		
Mary Hughes	**(414) 325-1514**	**emhuze609@gmail.com**
Address: 5151 W. Layton Ave. Greenfield		

Community Education – Public Events (Con'd)

Farmer's Markets - West Allis		
Description: Volunteer to staff an educational table May through November. Answer gardening questions and direct visitors to UWEX gardening resources.		
More information: Tuesday, Thursday, Saturday afternoon		
Ted Haasch	**(414) 425-7465**	**thaasch@wi.rr.com**
Address: 6501 W. National Ave. West Allis		

Garden Center Symposium		
Description: Volunteer for a shift to staff a display table, answer questions, and hand out research-based gardening literature.		
More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.		
Rosie Petroll	**(414) 774-3357**	**prpetroll@sbcglobal.net**
Address: Country Springs Hotel, Pewaukee		

Garden Tour - Elm Grove Garden Club - Tour le Jardin		
Description: Volunteer to staff an educational table at one of the gardens on this garden tour, answer questions, and distribute research-based gardening literature.		
More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.		
Address: N/A		

Garden Tour - Greendale Garden Walk		
Description: Volunteer to staff an educational table at one of the gardens on this garden tour, answer questions, and distribute research-based gardening literature.		
More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.		
Pat Urban	**(414) 430-3600**	**No e-mail**
Address: N/A		

Garden Tour - Greenfield Garden Walk		
Description: Volunteer to staff an educational table at one of the gardens on this garden tour, answer questions, and distribute research-based gardening literature.		
More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.		
Address: N/A		

Community Education – Public Events (Con'd)

Realtors' Home and Garden Show

Description: Annual venue for showcasing the MGV organization to visitors to the Realtors' Home and Garden Show. An educational display is staffed by MGVs who interact with visitors and answer questions. Research-based literature is distributed. A group of MGVs work together to design and set-up the display. Watch the listserv for messages to sign-up for the design committee and/or to staff the booth during the Show.

More information: Orientation for volunteers scheduled to staff the booth is held at the booth on Thursday at 1:00PM, the day before the Show opens. Tickets provided to volunteers signed-up to staff the booth during the Show. Watch for emails to join the booth committee and to sign up to staff the booth.

Address: Exposition Center, State Fair Park, West Allis 53214

Retzer Nature Center

Description: Volunteer to staff an educational table or assist at special events. Watch for e-mails announcing events or activities and volunteer sign-up instructions.

More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.

Address: S14 W28167 Madison St. Waukesha 53188

Wauwatosa Green Summit

Description: The event is a free informational open house to show how to make a community green and sustainable. Volunteer to staff an educational table at this event.

More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.

Address: State St. Wauwatosa

Wehr Nature Center

Description: Volunteer to staff an educational table or assist at special events. Wehr Nature Center is staffed by UWEX personnel.

More information: Watch for an e-mail announcing the event and volunteer sign-up instructions.

Address: 9701 W. College Ave. Franklin 53132

Community Education – Public Events (Con'd)

Wisconsin State Fair		
Description: Annual venue for showcasing the MGV organization, UWEX resources and interacting visitors to answer plant inquiries. A cool, quiet respite from the busy fairgrounds; there are multiple gardens and displays to view. Research-based literature is distributed to fairgoers. Sign-up for shifts to staff the exhibit. Orientation for scheduled volunteers prior to Fair.		
More information: Watch Listserv to sign-up to volunteer and find the times and dates of Orientation sessions.		
Address: State Fair Park, West Allis		

Display Presentation and Design at Milwaukee County UWEX office		
Description: Volunteer by yourself or with a MGV buddy to prepare standard displays sent out to public events, and go through the displays when returned so they are ready for the next event. Assist with keeping the display reference materials up-to date.		
More information: Watch for Listserv messages or e-mail contact person.		
Laura Herzog (UWEX Staff)	**414-615-0517**	**laura.herzog@ces.uwex.edu**
Address: Milwaukee County UWEX Office		

Displays at UWEX Hort Center at Boerner Botanical Gardens		
Description: Volunteer by yourself or with a MGV buddy to change the display each month (from approximately April through October). Many display panels and items are already developed or you can create new displays as needed.		
More information: Call or e-mail contact person for details.		
Laura Herzog (UWEX Staff)	**(414) 615-0517**	**laura.herzog@ces.uwex.edu**
Address: 9400 Boerner Dr. Hales Corners 53130		

Community Education - Plant Health Advising (PHA)

Hort Helpline – Milw County UW-Extension office or volunteer from home		
Description: If you like to share your knowledge of plant care, use this talent to help others as a Master Gardener Volunteer who does Plant Health Advising. Help UWEX in Milwaukee County meet the diagnostic needs of the public by responding to inquiries in person, submitted samples, by phone or voicemail, and emails sent to the planthealth.advisor@ces.uwex.edu at the UWEX offfice OR volunteering at home answering email messages about plant questions.		
Work Day(s): Office schedule is flexible or work from home.		
More information: PHA training is provided. PHA's will work with another PHA while being trained. Call or e-mail contact person or watch for listserv messages about the spring PHA Training.		
Susan Taylor (UWEX Staff)	**(414) 615-0516**	**susan.taylor@ces.uwex.edu**
Address: Milwaukee County UWEX office or at home		

Hort Helpline – Waukesha County UW-Extension office at the Waukesha County Courthouse.

Description: If you like to share your knowledge of plant culture and health, you can use this talent to assist others as a Master Gardner who does Plant Health Advising (PHA). PHAs are Master Gardeners who help horticulture staff at county Extension offices to meet the diagnostic needs of the public. In Waukesha County, PHA's assist the public by responding to inquiries by phone and through e-mails at the Waukesha County UW-Extension office.

Work Day(s): Monday - Friday 9 AM - 12 Noon

More information: PHA training is provided. PHAs will work with another PHA while being trained. Call or e-mail contact person about being a PHA in Waukesha County.

Kristin Krokowski (UWEX Staff)	**(262) 548-7768**	**kristin.krokowski@ces.uwex.edu**

Address: 515 W. Moreland Blvd., Room AC-G22 Waukesha 53188

UW-Extension Horticulture Center at Boerner Botancial Gardens

Description: Answer gardening questions in person, by phone and via e-mail at the UW-Extension Horticulture Center at Boerner Botanical Gardens.

Work Day(s): Monday - Friday 10 AM - 2 PM May – September; varies with the season.

More information: PHA training is provided. PHA's will work with another PHA while being trained. Call or e-mail contact person or watch for Listserv messages about the spring PHA Training.

Susan Taylor (UWEX Staff)	**(414) 615-0516**	**susan.taylor@ces.uwex.edu**

Address: 9400 Boerner Dr. Hales Corners 53130

Community Education- Public Presentations

Use Existing Presentations or Make Your Own

Description: A list of Powerpoint presentations available for your use (See Appendix of this Directory. Also on SEWMG website "Volunteers" page). MGV's may create presentations on other approved topics of interest to you and the public using university research-based information. Opportunities to give presentations will be announced via the Listserv or you may be asked by your own personal contacts to give a group presentation.

Work Day(s): Opportunities weekdays, evenings and weekends.

More information: Watch for listserv messages. A Program Request and Report form should be completed (available on the SEWMG website on the "Volunteers" page under Volunteer Opportunities). Contact Laura Herzog to get a CD of existing presentations and to arrange for hand-outs. You can ask to co-present with another MGV if you wish.

Laura Herzog (UWEX Staff)	**(414) 615-0517**	**Laura.herzog@ces.uwex.edu**

Address: varies

Community Education - Approved Special Projects

Bloom Team – At Boerner Botanical Gardens		
Description: Volunteer weekly throughout the growing season to document what is in bloom in assigned specific garden areas at Boerner Botanical Gardens. Data is used to make a season-long record of bloom each year. Posted on Friends of Boerner Botanical Gardens website under "Visit>>What's in Bloom".		
Work Day(s): Anytime Gardens are open		
More information:		
Mary Hughes	**(414) 325-1514**	**emhuze609@gmail.com**
Address: 9400 Boerner Dr. Hales Corners 53130		

Boerner Botanical Garden - Garden Assistant		
Description: Volunteer to work side-by-side with horticulture staff in the gardens at Boerner Botanical Gardens. Interviews and orientations are conducted monthly.		
Work Day(s): Weekday mornings		
More information: Email to info@fbbg.org, say that you are a MGV and are interested in working in the Garden. You will receive two forms to fill out. After submitting the completed forms, you will be contacted. There are monthly orientations for accepted volunteer applicants.		
		info@fbbg.org
Address: 9400 Boerner Dr. Hales Corners 53130		

Community Education - Approved Special Projects (Con'd)

Friends of Boerner Botanical Gardens Education Program		
Description: Assist with a variety of eductional programs and conduct tours of the gardens for youth and adults.		
Work Day(s): Varies		
More information: Call or e-mail FBBG staff contact person.		
Paul Vandemeuse (FBBG Staff)	**(414) 525-5659**	**pvandemeuse@fbbg.org**
Address: 9400 Boerner Dr. Hales Corners 53130		

Garden Mentor		
Description: Share your garden knowledge and the resources of the UWEX; advise and teach volunteers, staff, participants to help them plan, install, plant, care for and harvest their community garden as needed. MGVs do not care for the garden but advise community members about how to care for their own gardens.		
Work Day(s): By arrangement with the group. May advise by phone, e-mail or at the garden site.		
More information: Watch Listserv for requests for garden mentors.		
Address: Milwaukee and Waukesha Counties		

Invasive Species Eradication Group		
Description: Assist with invasive plant eradication projects located at MGV approved garden project sites.		
Work Day(s): Varies Weekdays		
More information: Watch for Listserv messages.		
Ruth Marshall	**(262) 646-8689**	**ruthmars@centurytel.net**
Address: Varies		

Lifelong Gardening Committee		
Description: Educate the public on principles and methods that enable gardeners to enjoy gardening throughout their lifetime. Education is designed to teach how to modify the garden through accessibility and plant selection and how to modify the gardener through techniques and tools. Volunteers learn from each other and education during committee meetings.		
Work Day(s):		
More information: Call or email the contact person for information on upcoming meetings.		
Ann Loper	**(414) 687-6854**	**annloper@mac.com**
Address: N/A		

Community Education - Approved Special Projects (Con'd)

Pollinator Group		
Description: Learn, then teach SEWMGs and the public about the importance of pollinators, their role in agricultural and natural systems, and the plants that support them. Also create handouts, displays, staff booths and give public presentations.		
Work Day(s):		
More information: Call or email the contact person for information or watch for Listserv messages.		
Jennifer Lazewski	**(414) 364-8624**	**jenlazewski@gmail.com**
Address: N/A		

UW-Extension Garden Resources Cart at Boerner Botanical Gardens		
Description: Volunteer to take the Garden Resources Cart into the gardens to share educational materials with visitors, answer plant and gardening questions, and direct them to UWEX gardening resources.		
Work Day(s): Varies		
More information: Volunteers are scheduled for summer events in the gardens such as concerts. After training can take cart out anytime the Gardens are open.		
Ilze Balodis-Larson	**(262) 782-4907**	**ibl.brew@yahoo.com**
Address: 9400 Boerner Dr. Hales Corners 53130		

Youth Education - Youth Activities

Educational Activities for/with Youth

Description: Activities may be conducted at a garden or any other site including schools, churches, libraries, historic sites, youth-serving agencies such as community centers, nature centers, farmer's markets, senior centers, etc. Anything intended for a youth audience whether or not youth are present while you are there is included.

Work Day(s): They may be announced by Listserv or may present themselves independent of UWEX.

More information: Activities do not need to be approved individually.

Friends of Boerner – Youth Programs

Description: Friends of Boerner Botanical Gardens work to teach local school students about plant and environmental science. As part of this programming, the students plant and manage garden plots within the Trial garden at Boerner. Volunteers are needed to help manage the garden or help with our educational programming year round.

Work Day(s): Monday - Friday 9 AM - 5 PM

More information: Contact person is Friends of Boerner Botanical Gardens Staff.

Paul Vandemeuse (FBBG staff)	**(414) 525-5659**	**pvandermeuse@fbbg.org**

Address: 9400 Boerner Dr. Hales Corners 53130

Havenwoods – Nature Festivals

Description: Once a year, the Havenwoods staff conducts a festival for families on a chosen topic. Volunteers assist the staff with coducting activities for youth during these events.

Work Day(s): Festivals are on Saturdays.

More information: Watch Listserv for requests for volunteers.

Beth Mittermaier (DNR Staff)	**(414) 527-0232**	**beth.mittermaier@wi.gov**

Address: 6141 N. Hopkins St. Milwaukee 53209

SEWMG Youth Gardening Outreach

Description: We connect children with engaging and meaningful gardening projects, and also connect MGVs with quality resources when perparing to work with children and gardening. You can participate in this program by joining our committee, by volunteering to lead prepared classes/activities for children, or by working with a committee member to help you prepare your own activities for children. We often set up displays at Farmer's Markets and other similar venues that highlight a garden topic for kids and their guardians to check out as they walk through a market.

Work Day(s): Varies according to requests and projects; flexible!

More information: New volunteers can arrange a time to train and then work on their own or with others.

Karla Geiger	**(414) 243-0631**	**karla.geiger@greendale.k12.wi.us**

Address: Farmers Markets in Milwaukee and Waukesha Counties

Youth Education - Youth Activities (Con'd)

UWM College for Kids Horticulture Class		
Description: Whether for fun or a future profession, youth explore and discover the world of horticulture in this one week class run by UWM College for Kids & UW Extension. They engage in hands-on activities, tour the UWM greenhouse, create a fresh-cut floral design, pot a small indoor/outdoor plant as well as design and build a miniature terrarium.		
Work Day(s): Mid-June - mid August; one to two week classes		
More information: One volunteer to assist lead educator. Ideal for people with a background in education but not required. Call or e-mail contact person.		
Karen Perlewitz	**(262) 521-2624**	**kperlewi@uwm.edu**
Address: 161 W. Wisconsin Ave. Milwaukee 53203		

Waukesha County Fair		
Description: Provide hands-on educational gardening activites to youth visiting the Waukesha County Fair. Instructions and supplies for gardening activies are provided. MGVs who are interested in volunteering, sign up for one or more shifts. Activity takes place inside the 4-H Forum building.		
Work Day(s): During Waukesha County Fair Week. Days & hours may vary from year to year.		
More information: Watch listserv for messages or call or e-mail contact person.		
Carol Doebler	**(262) 424-2924**	**cdoebler@wi.rr.com**
Address: Waukesha County Expo, 1000 Northview Rd. Waukesha 53188		

Youth Education - Approved Youth Gardens

Alice's Garden Milwaukee County		
Description: A unique urban garden with a diverse group of gardeners who come together to share a common interest of gardening for wellness, sustenance and joy. There are a variety of gardens in the space including teen production gardens for the Healthy Corner Store Initiative, Field Hands and Field Ways, a cultural representation of the Southern African American Slave Garden. There are also gardens for younger children who participate in day camps over the summer months. There are common areas of a mix of perennial and annual plants and an herbal labyrinth. Composting and water retention and management projects are ongoing through the winter months. The garden has one activity night a week over the summer months and monthly work days.		
Work Day(s): Sat and Sun, or weekday evenings. Any daylight hours		
More information: MGVs may work with teens to tend the garden.		
Nancy Brook	**(414) 453-6936**	**nancy.brook@cssw.org**
Address: 2136 N. 21st. St. Milwaukee 53205		

Youth Education - Approved Youth Gardens (Con'd)

Greendale High School Community Garden Milwaukee County		
Description: The Greendale School Garden is located behind Greendale High School. The garden is approximately 10,000 square feet with eight raised beds, a butterfly garden inside a mandala garden, a hoop house along with large areas to cultivate vining crops. When school is in session, we supply our food service with our produce. During summer vacation, produce has been donated or sold at our local Greendale Farmers Market.		
Work Day(s):		
More information:		
Heidi Hennessy	**(414) 801-7004**	**heidi.hennessy@greendale.k12.wi.us**
Address: 6801 Southway Greendale 53129		

Kradwell School Youth Gardens Milwaukee County		
Description: Gardeners who would enjoy this environment are: those who predominately enjoy vegetable gardening or are eager to learn more about it; those who enjoy working with adolescents; and those content to provide support for a learning garden managed by students.		
Work Day(s): Varies Afternoon, Evening		
More information: New volunteers can arrange a time to train and then work on their own when they're available.		
Peggy Leonhardt	**(414) 333-0067**	**peggy.leonhardt@gmail.com**
Address: 1220 Dewey Ave Wauwatosa 53213		

Youth Education - Approved Youth Gardens (Con'd)

Lynden Sculpture Garden Butterfly & Pollinator Garden

Milwaukee County

Description: The Pollinator Garden Project consists of two garden areas. One garden is a pollinator garden, emphasizing native plant diversity selected for attracting birds, insects and active interaction by children. The second surrounds a bonsai exhibit and features subtle, carefully selected plants to bloom the entire summer and to augment the tree exhibit.

Work Day(s): Tuesday 9:30 - 11:30 AM

More information: New volunteers can arrange a time to train and then work on their own when they're available if the Sculpture Garden is open.

Pat Conole	**(262) 424-7484**	**bconole@wi.rr.com**

Address: 2145 West Brown Deer Rd. Milwaukee 53217

Maryland Avenue Montessori School

Milwaukee County

Description: This garden gives 1st-3rd grade students the opportunity for hands-on learning through garden-based education. The garden includes a butterfly, ornamental, prairie and rain garden, as well as raised vegetable beds. MGVs have the opportunity to work with the school's garden educator to help implement lessons with students or work with other MGs and parentes on the care and maintenance of the gardens.

Work Day(s): Wednesday, 10 AM - 2 PM

More information: New volunteers can arrange a time to train and then work on their own when they're available. We'd love new gardeners to help with maintenance! Classroom Lessons are on Thursdays from 8:00 AM – 1:00 PM

Lisa Kingery	**(414) 736-4147**	**lkingeryrd@gmail.com**

Address: 2418 North Maryland Ave. Milwaukee 53211

Oconomowoc Arts Center

Waukesha County

Description: The Oconomowoc Arts Center is on the high school campus, and is used for school events. It also has a number of performing arts events throughout the year. We work with the high school students 3-5 times a year on larger projects and otherwise maintain the gardens.

Work Day(s): Thursday Morning

More information: New volunteers can arrange a time to train and then work on their own when they're available. Volunteers can work other days, but Thursday mornings give us a chance to visit while we work.

Chuck Congo	**(262) 691-3812**	**cwcongo@gmail.com**
Cheryl Kuhn	**(262) 617-9298**	**wkck1@aol.com**

Address: 641 E Forest St. Oconomowoc 53066

Youth Education - Approved Youth Gardens (Con'd)

Ronald McDonald House Secret Garden Milwaukee County		
Description: The Secret Garden is a lovely, private, safe respite for families staying at the Ronald McDonald House.		
Work Day(s): Coordinated with garden chair.		
More information: New volunteers can arrange a time to train and then work on their own when they're available. We have a team of MGVs in the Garden every weather-worthy day April - November.		
Ann Phillips	**(414) 771-6563**	**nana@milwpc.com**
Address: 8948 Watertown Plank Rd. Wauwatosa 53226		

Underwood School Garden Milwaukee County		
Description: The MGV's renovated three gardens over the last several years in addition to starting a tiny butterfly garden. A small group of MGVs takes care of 3 gardens by the school. We welcome your interest in our garden.		
Work Day(s): Evenings. Days of week vary.		
More information: New volunteers can arrange a time to train and then work on their own when they're available.		
Chris Cera	**(414) 379-3931**	**chris.cera1gmail.com**
Address: 11231 Potter Rd. Wauwatosa 53226		

Support

Board of Director or Officer		
Description: Serve in a leadership role to assist in the SEWMG organization. If interested or if you have questions, please talk to current board members and officers.		
More information: Attend SEWMG Meetings; Watch Listserv for locations and times.		

Greeter		
Description: Greet MGVs and provide a warm welcome as they arrive at meetings, programs, classes etc. and/or direct them to the room location.		
More information: Watch for Listserv messages.		

Hospitality Assistant		
Description: Assist the Hospitality Chair with set-up and clean up of refreshments at MGV classes, programs and events.		
More information: Watch for Listserv messages.		

Plant Sale-Day of Sale		
Description: Volunteer at the Annual Plant Sale. Duties include: sales advisors/plant specialists, personal shoppers, talliers – (requires counting and physically moving plants from sleds to boxes), cashiers, plant sitters, plant health advisors, sled and water runners, crowd control More Info: http://fyi.uwex.edu/sewmg/perennial-plant-sale/		
More information: Watch listserv for messages.		
Diane Thieme	**(414) 962-9892**	**dianet1@execpc.com**

Plant Sale Pot-a-thons		
Description: Help prepare for the Annual Perennial Plant Sale! Divide and pot plants and/or label pots. More Info: http://fyi.uwex.edu/sewmg/perennial-plant-sale/		
More information: Throughout April - May, Listserv messages will be sent with current information.		
Patty Witt	**(414) 865-0961**	**pattywitt8@gmail.com**

Support – (Con'd)

Plant Sale Preparation and Cleanup		
Description: Help prepare for the Annual Plant Sale or assist with cleanup following the sale. More Info: http://fyi.uwex.edu/sewmg/perennial-plant-sale/		
More information: Throughout April - May, Listserv messages will be sent with current information.		
Diane Thieme	**(414) 962-9892**	**dianet1@execpc.com**

Volunteer Opportunity Directory Committee		
Description: Review and revise the Volunteer Opportunity Directory. Contact Ann Wied or watch for e-mail requests for volunteers.		
More information: Watch for Listserv messages.		

Advocating for UW-Extension		
Description: UW-Extension may occasionally request program participants to share how they value UW-Extension programs. This may be done in a variety of ways. Watch e-mail for specific details on how you can help. We encourage you to share with your elected officials your positive experiences with UW-Extension in Milwaukee and Waukesha counties.		
More information: Contact your County officials anytime. Watch for Listserv messages for other details.		
Varies depending on need		

Assist UW Extension Horticulture Staff A. Wied, L. Herzog, B. Vokac, S. Taylor, K. Krokowski		
Description: Assist UWEX Horticulture Agents/Educators/Staff in Milwaukee and Waukesha counties on a variety of projects.		
More information: Watch for Listserv messages requesting volunteers.		
Varies depending on need		

Assist UW Extension Urban Agriculture Staff or other programs		
Description: Assist UWEX educators and staff of the Urban Agriculture program and other program areas in Milwaukee and Waukesha Counties on a variety of projects.		
More information: Watch for Listserv messages requesting volunteers.		
Varies depending on need		

Support – (Con'd)

MGV Office Assistants		
Description: Assist our MGV program Volunteer Coordinator and Program Assistant with clerical tasks and to prep for programs and trainings.		
More information: Watch for Listserv messages requesting volunteers or call or e-mail contact person.		
Laura Herzog (UWEX Staff) **TBA (UWEX Staff)**	**(414) 615-0517** **(414) 615-0518**	**laura.herzog@ces.uwex.edu**

WIGMA - Serve as Board Member, Officer, Local Rep, etc.		
Description: Serve in a leadership role to assist the state Master Gardener organization - the Wisconsin Master Gardener Association (WIMGA).		
More information: Watch for Listserv messages requesting volunteers or call or e-mail contact person.		
John Hahn, SEWMG Rep.	**(262) 782-1286**	**hahnjohn@sbcglobal.net**

State MG Program - Advisory Committee		
Description: Volunteer to serve on a committee of state MG Program staff, county horticulture staff and MGVs who discuss policies and other issues affecting MGVs statewide.		
More information: If interested, call contact person.		
Mike Maddox (UWEX State Staff)	**(608) 265-4536**	**mike.maddox@ces.uwex.edu**

State MG Program - Assist State Program Director or Assistant Director (Mike Maddox)		
Description: Volunteer to assist state MG Program staff with special projects.		
More information: Watch for e-mail messages requesting volunteers or call contact person.		
Mike Maddox (UWEX State Staff)	**(608) 265-4536**	**mike.maddox@ces.uwex.edu**

Appendix

Additional Information about SEWMG Volunteer Opportunities

General Volunteering Information:

1. SEWMGs may volunteer in **either or both counties** regardless of where they live or took Level 1 Training.
2. **ALWAYS wear your SEWMG nametag when volunteering**.
3. If you wish to purchase clothing with the logo, watch the Listserv for ordering information, deadlines and pick-up locations. There is usually a clothing sale each spring.
4. **A listing of opportunities by County** in each category is included in the Appendix to this Directory so you can select opportunities close to where you live if you wish.
5. **A listing of opportunities on weekends and evenings** is also included in the Appendix to this Directory so you can select opportunities available outside of normal business hours if you wish.
6. Contact people listed in this Directory are all SEWMG volunteers unless otherwise noted.

Volunteering at Garden Projects:

1. **A listing of scheduled garden project workdays** is sent to the Listserv every week during the gardening season. You can use it to check where workdays are being held that week at times that you are available. It is kept current so it's accurate even if a garden project changes its workday(s). This list is also posted weekly to the SEWMG website on the Approved Garden Projects page.
2. **Special Workdays at garden projects are scheduled when garden projects have big projects they need extra help with**. The Garden Chairpersons may send out their own Listserv message. Spring clean-up and tucking-in the garden for winter, spreading a load of mulch on pathways or compost on garden beds are all common examples. We encourage new volunteers to take advantage of these as opportunities to get a feel for several sites before making a commitment to one. Or you can just help out at these workdays when you want and not make a commitment to any.
3. **Some projects and activities have scheduled workdays but can accommodate volunteers who aren't available at those times.** This is indicated in the project listing in this Directory. Make arrangements to meet with the project contact person to be shown the procedures used for that garden - i.e. where to sign-in, where tools are kept or to bring your own, what to do with plant debris that comes from the garden, etc. Then you many volunteer when it is convenient for you.
4. **Bring your favorite personal gardening hand tools as well as other things you need to work in a garden** such as gloves, kneelers, bucket, hat, water, etc. Unless the listing or Listserv message asks you to bring them, larger tools are usually available at the gardens.

Time sheet Tips:

1. The groupings of volunteer opportunities in this Directory correspond with the groupings used on the SEWMG Time sheet which can be found on the SEWMG website on the "Reporting Your Hours" page. This should make it easier to report these activities in the correct locations on your Time sheet.
2. **Record your hours right away.** As soon as you start volunteering, save the Excel file (Numbers in Mac) or the fillable .pdf from the SEWMG website to your computer to a place where it's easy to open quickly like the desktop. Then, after each volunteer activity, record your hours right away.
3. **Activities you work at multiple times can be tracked on the Hours Work sheet.** Follow the instructions on the website to "link" the cumulative total from the Work sheet directly to your Time sheet. Then, in early September, all you need to do is print and submit by the September 15th deadline each year.

Volunteer Opportunities by County
Milwaukee County

Community Education

1. **Approved Public Gardens**
    - Fox 6 Green Thumb Garden
    - Franciscan Villa, Gardens of
    - Harvest for the Hungry at Firefly Ridge Rental Garden Site
    - Havenwoods - Heritage Vegetable Garden
    - Kneeland-Walker House & Museum (Wauwatosa Historical Society)
    - Lowell Damon House Historic Garden (Milwaukee Co. Historical Society)
    - North Point Lighthouse (In Lake Park)
    - State Fair Gardens in Exploratory Park (formerly DNR Area)
    - Zoo - Butterfly Habitat
    - Zoo - Heritage Garden
2. **Public Events**
    - Art in Bloom at Milwaukee Art Museum
    - Farmer's Market - Enderis Park
    - Farmer's Market - Fox Point
    - Farmer's Markets - West Allis
    - Farmers' Market - other
    - Garden Center Symposium
    - Garden Tour - Greendale Garden Walk
    - Garden Tour - Greenfield Garden Walk
    - Garden Tour - Wauwatosa Secret Gardens (Secret Gardens of 'Tosa)
    - Realtors' Home and Garden Show
    - Wauwatosa Green Summit
    - Wehr Nature Center
    - Wisconsin State Fair
    - Displays at UWEX office
    - Displays at UWEX Horticulture Center at Boerner Botanical Gardens
3. **Plant Health Advising (PHAs)**
    - Horticulture Helpline – Milwaukee County UW-Extension office or volunteer from home
    - UW-Extension Horticulture Center at Boerner Botanical Gardens
4. **Public Presentations**
    - Use Existing Presentations or Make Your Own
5. **Approved Special Projects**
    - Boerner Botanical Gardens
    - Bloom Team
    - Garden Assistant
    - Friends of Boerner Botanical Gardens Education Program

- UW-Extension Garden Resources Cart
- Garden Mentor
- Invasive Species Eradication Group
- Lifelong Gardening Committee
- Pollinator Group

Youth Education

1. **Youth Activities**
    - Friends of Boerner Youth Programs
    - Havenwoods – Nature Festival
    - SEWMG Youth Gardening Outreach
    - UWM College for Kids Horticulture Class
    - Many others; watch Listserv for announcements.
2. **Registered Youth Gardens**
    - Alice's Garden
    - Greendale High School Community Garden
    - Havenwoods - Buds 'n Sprouts Garden
    - Kradwell School Youth Gardens
    - Lynden Sculpture Garden Butterfly & Pollinator Garden
    - Maryland Avenue Montessori School
    - Ronald McDonald House Secret Garden
    - Underwood School Garden

Support (Not County Specific)

1. **For SEWMGs**
2. **For UWEX**
3. **For WIMGA**
4. **For State MG Program office**

Volunteer Opportunities by County
Waukesha County

Community Education

1. **Approved Public Gardens**
   - Community Memorial Hospital Healing Garden (Froedtert and the Medical College of Wisconsin)
   - Eble Park Gardens - Flower and Herb Gardens
   - Eble Park Gardens - Vegetable Garden
   - Green Power Garden
   - Pewaukee Public Library Rain Garden
   - Red Brick Museum - Mukwonago
   - St. James Community Gardens (Field of Hope and Field of Dreams)
   - Stagecoach Inn (Dousman) in Brookfield
   - Sussex Civic Center Garden
   - Ten Chimneys Historic Landmark
   - Town Hall Library In North Lake
   - Waukesha Memorial Hospital Kitchen Garden (ProHealth Care)
   - Wilson Center, Strohmaier Sculpture and Botanic Garden
2. **Public Events**
   - Farmer's Market - Brookfield
   - Retzer Nature Center
   - Garden Tour - Elm Grove Garden Club - Tour le Jardin
   - Many others; watch Listserv for announcements.

3. **Plant Health Advising (PHA)**
   - Horticulture Helpline – Waukesha County UW-Extension office at the Waukesha County Courthouse.

4. **Public Presentations**
   - Use Existing Presentations or Make Your Own

5. **Approved Special Projects**
   - Garden Mentor
   - Invasive Species Eradication Group
   - Lifelong Gardening Committee
   - Pollinator Group

Youth Education

1. **Youth Activities**
   - Waukesha County Fair
   - SEWMG Youth Gardening Outreach
   - Many others; watch Listserv for announcements

2. **Registered Youth Gardens**
   - Oconomowoc Arts Center

Support (Not County Specific)

1. **For SEWMGs**
2. **For UWEX**
3. **For WIMGA**
4. **For State MG Program office**

Volunteer Opportunities on Weekends and Evenings

In this Directory, listings often indicate the times and days an opportunity is available. The list below is a summary of the many that are available on weekends and evenings. Many of our MGVs are trying to volunteer around other daytime responsibilities (i.e. work, child care, family obligations). The purpose of this listing is to help these MGVs find satisfying opportunities in our MGV program that fit into their lives' schedules.

1. **Garden Projects** that indicate in their Directory listing that they can provide training for that garden after which you can volunteer at your own convenience. This includes Public Garden Projects and Youth Gardens.

2. **Public Events** often are held days, evenings and weekends. This includes:
    - Realtors' Home and Garden Show
    - Art In Bloom at the Milwaukee Art Museum
    - Wisconsin State Fair
    - Farmer's Markets
    - Garden Tours offered by beautification committees and garden clubs

3. **Public Presentations** requested by numerous organizations and clubs

4. **Approved Special Projects** including:
    - Bloom Team at Boerner Botanical Gardens
    - Garden Resources Cart at Boerner Botanical Gardens
    - Garden Mentors
    - Lifelong Gardening Committee - some activities and meetings
    - Pollinator Group

5. **Youth and Family Activities** at many locations including:
    - Boerner Botanical Gardens
    - Havenwoods
    - Waukesha County Fair
    - Wehr Nature Center
    - Retzer Nature Center

6. **Registered Youth Gardens** including:
    - Lynden Sculpture Garden's Pollinator Garden
    - Maryland Ave. Montessori School Garden
    - Oconomowoc Arts Center
    - Underwood School Gardens

7. Many of the listed **Support activities.**

Presentations for SEWMG Speakers

Presentation binders are located at the Milwaukee County UW-Extension office. A template for creating new SEWMG presentations is at: ***http://fyi.uwex.edu/sewmg/volunteers/*** (optional). Call the MGV Volunteer Coordinator to check on availability and to arrange for pick-up.

About MGVs:
- About the SEWMGs (by M. Zientek)

General Gardening:
- Composting (short course)
- Cuttings & Propagation
- Gardening Alternatives
- Gardening Greener
- K.I.S.S. Gardening
- Organic Gardening
- Putting the Garden to Bed (not to sleep!)
- Plant Health
- Container Gardening –Pretty & Productive
- Tender Loving Care

Garden/Landscape Design:
- Basics of Garden Design
- Garden Design and Bed Preparation
- Natural Landscaping in Urban Settings
- Your Yard: the big picture

Garden Flowers:
- Divide & Conquer: dividing perennials
- Flowers with Flair
- Perennial Pleasures
- Perennials for Your Garden
- Techniques for Growing Outdoor Flowers

Vegetables and Fruits:
- DIY Fruits (Do It Yourself)
- Organic Vegetable Gardening
- Small Space, Small Budget Vegetable Gardening
- Trouble-Free Tomatoes
- Vegetables Contained

Lawns:
- Lawn and Garden Care
- Your Lawn, Your Choice: conventional, organic or somewhere in-between

Pests:
- Emerald Ash Borer
- Gardening Pesticides: make an informed decision
- Intelligent Pest Management
- Weeds, Naturally
- Wildlife Management

Landscape Plants:
- Art & Science of Pruning
- Choosing Shrubs for Year 'Round Interest
- Choosing Trees for Color
- Native Trees for WI Landscapes
- Native Trees and Shrubs for WI Landscapes
- Planting Landscape Trees
- T.L.C. for Trees
- Trees, Shrubs and Flowers
- Trees, Shrubs, Roses and Groundcovers

Environmental Issues:
- Invasive (Plant) Species in WI
- Rain Garden Plants
- Residential Rainwater Management
- Soils & Erosion

Bees & Pollinators:
- Bee Aware (with bee ID) (2 parts)
- Bee Aware (with pollinator gardening) (Part1)

Master Gardener Program Policies

Using the MGV Title

A person can only use the title of Master Gardener Volunteer when:

1. They are certified. This means that they have completed all of the requirements, including training and UW-Extension-approved volunteer service.

2. They are performing volunteer tasks for Extension. The Master Gardener Volunteer title can only officially be used when working on UW Cooperative Extension approved volunteer projects. They cannot receive remuneration for these projects. It is permissible at any time or place for an individual to say that he/she has completed the Wisconsin Master Gardener Training Program. However, they can only answer questions and perform tasks representing themselves as a Master Gardener Volunteer when they are actually volunteering for UW-Extension. Master Gardener training and experience may be given as qualifications when seeking employment. However, once employed, Master Gardener credentials should not be displayed. MGVs are advised not to advertise as Master Gardener Volunteers in their names or places of business, nor be listed as such in business advertising. The name or MG logo cannot be used for personal gain, including to influence anyone to do business with them.

Projecting a Professional Image

As a MGV, you are a representative of UW-Extension and a team member in the local Extension office. Therefore, it is important to maintain a professional image when you are serving in any MG capacity.

1. Dress as a professional; good-looking, clean casual clothing is recommended. Try to project a positive image and be as helpful as possible. When doing a program outside of the office, wear a MGV name badge. This serves as your identification and denotes your association with UW-Extension. You may also want to wear a MGV shirt/hat, if you have one.

2. MGVs are self-directed and self-motivated. Try to find answers to problems rather than wait for others to solve them. When dealing with clientele, remember that they have a problem that is serious to them, even though it may seem trivial to you. Listen carefully to the description of their plant problem or their request for information. Try to find out as much information as you can, so that you can make a correct diagnosis of the problem. If you don't know the answer, realize the power in saying "I don't know, but I will find out." Most individuals appreciate the fact that they will get a correct answer. When providing information, do so in a clear, simple but usable manner. Most people want to know what time it is, not how the watch was made.

3. When faced with a question you cannot answer, do not refer the caller to a specialist or educator and give them the telephone number to call. Instead, you should call the specialist or educator, find out the information, and return the call to the client. Do not "pass the buck." Check with your local UW-Extension agent to determine the appropriate method of referral.

4. Because you are part of a local team, take interest in what your colleagues are doing. Find out what other programs the local UW-Extension office offers. Maintain pride in the MG Program and never miss an opportunity to promote the program.

5. As a representative of the UW-Extension, you have the responsibility to help the public, these people are our clients.

Assumption of Risk

All activities, by their very nature, carries with them certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. Some of these involve strenuous exertions of strength using various muscle groups, some involve quick movement involving speed and change of direction, and others involve sustained physical activity, which places stress on the cardiovascular system. The specific risks vary from one activity to another, but in each activity the risks range from:

1. minor injuries such as scratches, bruises, and sprains to
2. major injuries such as fractures, internal injuries, joint or back injuries, heart attacks, and concussions to
3. catastrophic injuries including paralysis and death.

UW-Extension recommends seek the advice of my physician before participating in any strenuous activity. You should have health and accident insurance in effect because no such coverage is provided by the University or the State of Wisconsin.

MGVs work on behalf of and under the supervision of UW-Extension. Secondary liability protection is provided to all officers, employees and agents of UW-Extension under Wisconsin Statute 895.46(1). Volunteers acting under the direction and control of UW-Extension and for its benefit are considered agents and thus covered. This statute authorizes the State to pay claims based on the negligent acts of employees or agents or to defend employees or agents against allegations of negligence, which may have caused injury or property damage to others provided the employee or agent was acting within the scope of his/her responsibilities to UW-Extension. Liability coverage, legal counseling, and possible legal representation apply only when the individual is acting in an official capacity as a MGV, follows an approved job description, is supervised by a University employee, and adheres to UW-Extension policies. Coverage does not extend to other organizations or groups that a volunteer may choose to work with or has been authorized to work with. It is important that volunteers acknowledge mistakes that could lead to potential liability claims and that such incidents be reported promptly.

The federal Volunteer Protection Act of 1997 does exempt volunteers from some but not all liability for negligent acts (but provides no exemption for criminal actions). It requires a selection and training program and volunteer job descriptions. Activities of a MGA are not covered under the UW-Extension liability. MGVs are not eligible for workers' compensation.

UW-Extension educators and MGAs are encouraged to purchase insurance to cover volunteers for field trips and special events.

Responsibilities and Rights

Responsibilities of a Wisconsin MGV

1. To represent the University of Wisconsin-Extension in a professional manner.
2. To accept only realistic assignments.
3. To be acquainted with county Extension office procedures, Extension publications and personnel.
4. To respect confidences and clientele information.
5. To remain calm and courteous at all times.
6. To follow guidelines outlined by the Extension agent or the local MG organization.
7. To know your limitations; to be able to say "I don't know"; to admit you can't provide everything to everyone. Appropriately refer complex calls to Extension educators.
8. To acquire and retain the knowledge, and to become familiar with the resources necessary to accomplish the assigned tasks.
9. To follow through on commitments.
10. To provide unbiased, research-based information from the University of Wisconsin, other Land Grant institutions, or the United States Department of Agriculture.
11. To follow published UW-Extension recommendations.
12. To refer all commercial horticultural calls to the respective UW-Extension agent.
13. To always use tact and to give constructive advice; never be disparaging of opinions or procedures.

Rights of a Wisconsin MGV

1. To be treated as a volunteer for the UW-Extension.
2. To have a suitable and worthwhile assignment.
3. To know as much as possible about the organization of Cooperative Extension, its policies, people and programs, and to be kept informed.
4. To participate in activities.
5. To receive quality and continual in-service training to handle assignments fully.
6. To receive positive and constructive guidance and direction.
7. To receive recognition and a variety of experiences.
8. To be heard; to have a part in the planning process.
9. To receive expressions of appreciation from professionals.
10. To be free to request other assignments if there is a need in that area.
11. To have access to Extension office horticultural reference materials.

Accepting Gifts or Honoraria

Occasionally a MGV may be offered a gift or honorarium as a speaker. It is permissible to accept a small gift but not money. It is not permissible to ask for or seek payment for any educational services provided as a MGV. It is the responsibility of the MGV to inform the person/group making the offer that no payment is expected or required. Donations to the SEWMG are an acceptable method of handling "offered fees."

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The SEWMG Volunteer Opportunities Directory 2nd edition
was produced by the SEWMG Directory Committee members:

Lori Schultz, SEWMG
Jamie Shorts, SEWMG

Ann Kammerer, SEWMG, Cover Design

Ann Wied, Consumer Horticulture Educator for Waukesha County UW-Extension

The contributions of the SEWMG volunteers on the committee are greatly appreciated,
it couldn't have happened without them.

Compiled by Erin Rivera

Also available as a PDF on-line at: http://fyi.uwex.edu/sewmg/volunteers