

# REPORTING, PARTICIPATION AND BILLING FORM

## Upham Woods Outdoor Learning Center

DATE: \_\_\_\_\_ GROUP NAME: \_\_\_\_\_

It is IMPERATIVE that this form be filled out and returned to an UPHAM WOODS staff member BEFORE your group departs. Complete sections 1-2 for both ADULTS and YOUTH and section 3 for YOUTH.

Section 1 - PARTICIPATION	YOUTH						ADULT					
	HISPANIC			NON-HISPANIC			HISPANIC			NON-HISPANIC		
	MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL
AMERICAN NATIVE												
ASIAN												
BLACK												
HAWAIIAN/PAC.ISLAND												
WHITE												
SOME OTHER RACE												
TWO OR MORE RACES												
<b>TOTALS</b>												

GRAND TOTAL YOUTH \_\_\_\_\_

GRAND TOTAL ADULTS \_\_\_\_\_

Section 2 – LODGING NUMBERS						
	CABINS		DORM		OUTPOST	
	YOUTH	ADULTS	YOUTH	ADULTS	YOUTH	ADULTS
NIGHT #1						
NIGHT #2						
NIGHT #3						
NIGHT #4						
NIGHT #5						
<b>DAY USE NUMBERS</b> (only list persons not included in Lodging Numbers above)			<b>PLEASE CHECK ONE</b>			
	YOUTH	ADULTS	4-H			
DAY 1			SCHOOL			
DAY 2			CHURCH			
DAY 3			SCOUTS			
DAY 4			EXTENSION			
DAY 5			OTHER			

Section 3 - YOUTH NUMBERS		
Approx. AGE	NUMBER	GRADE
6 or Younger		K
7 YEARS		1
8 YEARS		2
9 YEARS		3
10 YEARS		4
11 YEARS		5
12 YEARS		6
13 YEARS		7
14 YEARS		8
15 YEARS		9
16 YEARS		10
17 YEARS		11
18 YEARS		12
<b>Total = _____</b>		