

WISCONSIN STATE FAIR PARK

2019 4-H Horse Show: Gymkhana Dorm Room Reservation Form Rooms are available in the Tommy G. Thompson Youth Center September 6-7, 2019

Room Rates:

- \$90.00 PER NIGHT Plus Tax (\$103.59) Maximum of 6 guests per room. Guests 17 and younger must be accompanied by a parent or guardian.
- The 1st night of your stay will be charged when making your reservation.
- Acceptable methods of payment for the balance due are: cash, money order or credit card.

Linen Packages:

Room Rentals DO NOT include bedding. Linen packages may be ordered in advance when you place your reservation.

- \$15.00 Premium Linen packages include: two (2) flat sheets, three (3) bath towels, three (3) washcloths, one (1) pillow case, one (1) pillow and one (1) blanket.
- \$10.00 Standard Linen packages include: two (2) flat sheets, three (3) bath towels, three (3) washcloths and one (1) pillow case.
- These rental items should not be removed from the room during your stay or after your departure.

Reservation/Linen Package Cut-Off: Reservations will be due by: **Tuesday, August 27, 2019.**

*Reservations received after the cut off date will be subject to a one time late fee as follows: \$20.00.

*All reservations and linen package requests received after the cut off date will be accommodated based on availability.

Food Policy:

Food may not be cooked or heated up on any electric device (please see Dormitory Room Rules).

Cancellation Policy:

One night will be charged as a cancellation fee.

Parking Rates:

Parking fee will be paid at the gate upon entry to the Fair Park.

RESERVATIONS ARE NOT SECURED WITHOUT A WRITTEN OR EMAILED WISCONSIN STATE FAIR PARK CONFIRMATION WHICH WILL BE SENT AFTER ALL NECESSARY ITEMS ARE RECEIVED.

PLEASE FILL OUT THE BELOW INFORMATION AND SEND IT TO: dormreservations@wistatefair.com

NAME OF GUEST MAKING RESERVATION: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

BILLING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ EMAIL ADDRESS: _____
(reservation confirmation will be sent to this address)

NAMES OF GUESTS IN THE ROOM (maximum of 6):

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

Nights Lodging Needed: Friday 9/6 _____ Saturday 9/7 _____

Total Nights _____ X \$103.59 = \$ _____ + # _____ Standard linen packages X \$10.00 = \$ _____ + <small>(# of nights)</small>
_____ Premium linen packages X \$15.00 = \$ _____ + late fee (\$20.00) \$ _____ = TOTAL DUE \$ _____

By signing below, I acknowledge acceptance and adherence to the Dormitory Room Rules at Wisconsin State Fair Park and as a guest, agree to protect, indemnify and save the State of Wisconsin, the Wisconsin State Fair Park Director, and their agents and employees harmless from and against any and all claims, and against any and all loss, cost, damage or expense, including without limitation reasonable attorneys' fees, arising out of any negligent acts or intentional misconduct of the guest, its invitees or agents, which causes or is alleged to have caused injury to persons or property, including but not limited to intellectual property.

Signature _____ **Date** _____

A representative will call you to complete the reservation. Please provide the following information so we can contact you:

Phone number _____ Best time to call M-F: _____ AM (8am-Noon) _____ PM (Noon-4pm)

Please note, the 1st night will be charged when you are contacted and a photo ID and a credit card must be presented at check-in by all guests (ages 18 and above). Three attempts will be made to reach you to complete the reservation. After 3 attempts to reach you, this reservation request will be deleted.

DORMITORY ROOM RULES

CHECK-IN REQUIREMENTS

Guests must be at least 18 years of age to check in at WSFP Dorms. In the interests of security and to prevent fraud, guests are required to confirm their identity by providing their valid government issued photo identification (State driver's license, passport, etc) at check-in. This is also a requirement of all guests registered in each room. Guests 17 years of age and younger must be accompanied by a parent or guardian. A valid signed and preapproved credit card in the name of the guest registration is also required.

100% SMOKE-FREE

WSFP Dorms are 100% smoke free and we institute a "Zero Tolerance" policy. We do not permit smoking tobacco, marijuana, illegal drugs, e-cigarettes, vape pens, vaping, cartridges containing the liquid of nicotine, hookahs, incense, cooking, cigars, candle burning, the use of diffusing of patchouli oil or other strong smelling plant-based essential oils or synthetic products in our facility. Guests are encouraged to notify Front Desk staff immediately if they smell cigarette, marijuana, or other objectionable odors. This policy is not intended to stop people from smoking, but to regulate where they smoke and how it affects others. A designated Smoking Area is provided outside and away from the building. Marijuana is always prohibited.

NO-COOKING, COOKING APPLIANCES, COMBUSTIBLES, OR FIREWORKS

The safety of our guests, staff, and this facility is extremely important to us. Preparation of food in guest rooms by any type of cooking appliance is prohibited. A minimum fine of \$300.00 will be charged to the credit card on file for cooking in a room, including, but not limited to coffee makers, hot plates, toaster ovens, water heaters, rice cookers, combustible, open flame, barbecue grill, burners, heating appliance, slow cookers or any other item intended for cooking. Open fires, flames, or cooking grills (either charcoal or gas) and fireworks are not allowed anywhere on WSFP property. A microwave is available 24 hours for all registered guests to use in our breakfast area. Coffee is also available in the breakfast area.

ALCOHOL POLICY

Registered guest of legal age who choose to bring in their own alcoholic beverages must consume those in their room. Alcohol is not allowed in public areas, such as the lobby, halls, stairwells, or outside of the building.

NO IN-ROOM PARTY

WSFP enforces a No In-Room Party Policy to ensure we can always protect the dorms and our guests. No parties, loud disturbances and/or noise-nuisance are allowed or tolerated on these premises. In the event of a disturbance, one polite request

(warning) will be given to reduce the noise. If our request is not followed, the guest will be asked to leave the dorms without refund. Registered guest(s) is responsible for all persons visiting. Non-Registered visitors are only permitted until 10:00 P.M. If found with more "people" not listed on the Guest Registration Form after 10:00 P.M. your stay will be considered a party. You will be ordered to vacate the premises without refund and may be accessed a Guest Compensation Disturbance Fee.

DAMAGE AND/OR THEFT OF DORM PROPERTY

You are liable for any damage howsoever caused (whether by the deliberate, negligent, or reckless act) to the room(s), dorm's premises or property caused by you or any person in your party (staying or not) at the dorm during your stay. WSFP reserves the right to retain your credit card and/or debit card details as presented at registration and charge or debit the credit /debit card such amounts as it shall in its sole discretion deem necessary to compensate or make good the cost or expenses incurred or suffered by WSFP because of the previously mentioned. Should this damage become evident after the guest has departed, we reserve the right and you hereby authorize us to charge your credit or debit card for any damage incurred to your room or WSFP property during your stay, including and without limitation for all property damage, missing or damaged items, smoking fee, cleaning fee, guest compensation, etc. We will make every effort to rectify any damage internally prior to contracting specialist to make the repairs, and therefore will make every effort to keep any costs that the guest would incur to a minimum.

DAMAGE DISCOVERED AFTER CHECK-OUT

Guest Rooms found with waste strewn around, in complete disorder, and/or "trashed" will be subject to a maintenance deep cleaning fee, administration fee and/or third party fees.

DAMAGE TO ROOM

Damage to rooms, fixtures, furnishing and equipment will be charge at 120% of full and new replacement value plus any shipping and handling charges. Any damage to WSFP property, whether accidental or willful, is the responsibility of the registered guest for each room. Any costs associated with repairs and/or replacement will be charged to the credit card of the registered guest. In substantial cases, criminal charges will be pursued.

DAMAGE TO MATTRESSES AND BEDDING

Damage to mattresses and linen including; towels, mattress pads, sheets, blankets resulting from the use of body oils, make-up, shoe-polish, etc. will result in a charge for the special cleaning, repair or replacement of the damaged article.

DAMAGE OR TAMPERING WITH FIRE DETECTION SYSTEMS/FIRE-FIGHTING EQUIPMENT

WSFP reserves the right to take action against any guest or visitor found to have tampered or interfered with any detection equipment throughout the dorm, including detector heads in public areas, guest rooms, break glass points and fire extinguishers. Guests or visitors found to have tampered with any fire detection or fire-fighting equipment will be charged with any costs incurred by the dorm due to their actions and will be evicted from the dorm. Depending on the severity of the guest actions, law enforcement may become involved at the dorm's discretion. Should the fact that fire-fighting or detection equipment had been tampered with become known after the guest has departed, we reserve the right and you hereby authorize us to charge your credit or debit card for any damage incurred to your room or the WSFP property during your stay, including and without limitation for all property damage, missing or damaged items, smoking fee, cleaning fee, guest compensation, etc.

STATE ADMINISTRATIVE CODE ENFORCEMENT

The Wisconsin State Fair Park Police Department is responsible for the enforcement of our State Administrative Codes related to personal conduct in all areas of the Wisconsin State Fair Park. The police department is on patrol 24 hours a day, 7 days a week. If you need police services, you can contact the police department at 414-266-7033. The police department enforces the following State Administrative Codes during this event; Smoking Violation-SFP 6.03(2), Open Flame/Cooking Violation-SFP6.03, Destruction or Defacing Property-SFP 2.07(1), Disturbing the Peace-SFP 2.01(2), Disorderly Conduct-SFP 2.01(2), Fireworks Violation-SFP 2.13, Theft-SFP 2.02(1), Possession of Marijuana-SFP 2.16(2)(a), Speed Violation-SFP 3.02 and other prohibited conduct listed under the Wisconsin State Statutes.

CHANGES OR MODIFICATION TO THE DORM POLICY/HOUSE RULES

WSFP reserves the right to amend, modify, change, cancel, vary, or add to these Dorm Policies/House Rules or the arrangements and content featured on our Dorm website at any time without prior notice. Please check our website regularly for updates to Dorm Policy/House Rules. Any modification to these Dorm Policy/House Rules that occurs before your departure is considered a part of your reservation agreement with us. A copy of these Dorm Policy/House Rules is located on our website and available from Front Desk staff upon request.