

# 2020 Wisconsin 4-H Space Camp Counselor Information

## 4-H Missions in Space, Huntsville, Alabama

Enjoy the satisfaction of helping others while developing and practicing leadership, organizational, public speaking, and mentoring skills as you explore the fascinating world of robotics and technology on a National 4-H program. Be a Wisconsin 4-H Space Camp Counselor during a fun-filled program at U.S. Space & Rocket Center in Huntsville, AL. **Counselors provide leadership and support to campers en route to and from camp and participate in a robotics program at the U.S. Space & Rocket Center. The Space Camp Robotics Trainee Program incorporates real-world applications of STEM to equip participants to be future space and research leaders. Trainees learn what it's like to engineer and design robots on land, in the air, and underwater.**

**Selection Procedure:** Interested past delegates to the Space Camp Program are invited to apply for a leadership role on the 2020 Wisconsin 4-H Space Camp Counselor Team by November 22, 2019. A committee will review applications, conduct interviews, make selections, and announce the 2020 Wisconsin 4-H Space Camp Counselor Team. There is no pre-established number of selected recipients; instead the number of selections is based on qualifications and number needed for 2020 Space Camp. All applicants will be notified of their status by mail and email. **The final counselor team will not be selected until after the February 8, 2020 Training Workshop (location to be determined.) Candidates must participate in all aspects of the program in order to be considered for a final counselor position.**

### Criteria for Selection

1. Must be in 8<sup>th</sup> through 10<sup>th</sup> grade (maximum age 16 at end of experience.)
2. Must have good verbal communication and leadership skills, and work well in groups.
3. Must complete and submit the following application to your county 4-H Office no later than **November 15, 2019**.
4. Must participate in a telephone interview. (A Selection Committee member will contact finalists.)
5. Participation in the Wisconsin 4-H Space Camp Program as a delegate is preferred, but not necessary.

**Roles/Duties-** Wisconsin 4-H Space Camp Counselors are required to:

1. Participate in Counselor Training Zoom 6:30 p.m. **January 20, 2020**
2. Participate in the Delegate Orientation (part of the **March 28-29, 2020** Counselor Training)
3. Participate in the camp counselor training workshop on **February 8, 2020** at a central location to be determined.
4. Participate in a mandatory face-to-face training workshop on Saturday morning through Sunday afternoon, **March 28-29, 2020** at the Comfort Inn & Suites in Deforest, WI. (10:15 a.m. Saturday- 4 p.m. Sunday)
5. Attend and participate in the workshop/orientation for Space Campers between 1:30-4:00 p.m. Sunday, **March 29, 2020** at Comfort Inn & Suites, Deforest to set up, assist with a Question/Answer table, facilitate, and lead an Aerospace project activity.
6. Participate in the WI program at Space Camp departing the morning of **Thursday, April 16** and returning **Monday, April 20, 2020**.
7. Arrive 1 hour before listed loading time to assist at departure with luggage, nametags, bus check-in, and other duties.
8. Take attendance on bus following initial orientation and at other stops.
9. Provide a self-introduction and host an informal Question/Answer session on the bus.
10. Plan and conduct at least two icebreakers/games that can be conducted during the bus trip.
11. Be responsible for ensuring that the bus is kept clean throughout the experience.
12. Assist with directions upon arrival at Space Camp.
13. Serve as a resource and mentor to assigned 6<sup>th</sup>-8<sup>th</sup> grade Space Campers and answer questions as needed.
14. Form an Adult/Youth Partnership with an adult 4-H volunteer advisor to assist with the program. Adults are active 4-H volunteers who have completed WI 4-H Youth Protection, selected from an applicant pool in March and trained for their role.

**Program Details:** During this program, you will travel on a motor coach originating near Eau Claire, Wausau, Madison and/or Milwaukee to and from Huntsville, Alabama, eat in restaurants and a camp cafeteria, share same-gender sleeping and restroom facilities, and sleep in double or bunk beds. At camp, you will work with a team of 12-15 similar aged youth to help them solve problems and work through a robotics program. Counselors work under the guidance of adult advisors and spend the majority of their time under the direct supervision of adult 4-H volunteers, Wisconsin 4-H staff, and Space Camp staff adult counselors. Adult Advisors are assigned at a ratio of 1:10 youth and at least one adult of the same gender will be housed per floor. Youth may be housed on the same floor regardless of gender. The health staff is a Wisconsin 4-H adult volunteer who has first aid/CPR training. You may be able to experience some or all of the following activities: train like the pioneers of Mercury, Gemini, and Apollo; tumble and spin in a Multi-Axis Trainer; float on air in a 5-Degrees of Freedom Chair; walk like Apollo astronauts in a 1/6<sup>th</sup> Gravity Chair; experience a world without friction in the MMU – Manned Maneuvering Unit; explore the past, present and future of space flight; and experience a giant screen IMAX® theater. Activities may also include large group games and running which allow personal contact with other counselors and campers; walking or standing for several hours on concrete floors or sidewalks; climbing on an indoor climbing wall with safety equipment; writing; public speaking; and performing skits in front of an audience. For more information about Space Camp and the Space Camp Robotics Program or space in general, visit [www.spacecamp.com](http://www.spacecamp.com).

**Parents/Guardians:** Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. If you need an interpreter, materials in alternate formats or other accommodations to access this program, activity or service, please contact Amber Rehberg at [amber.rehberg@wisc.edu](mailto:amber.rehberg@wisc.edu) or 608-262-1557 as soon as possible preceding the scheduled event so that proper arrangements can be made in a timely fashion. Requests are kept confidential.

An EEO/AA employer, UW-Madison provides equal opportunities in employment and programming, including Title IX, Title VI, and American with Disabilities (ADA) requirements.

# 2020 WISCONSIN 4-H SPACE CAMP COUNSELOR APPLICATION FORM

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*Please print in black ink or type.*

Name \_\_\_\_\_ County \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip: \_\_\_\_\_ Gender: \_\_\_\_\_ Tel ( \_\_\_\_\_ ) \_\_\_\_\_

Calendar Year(s) Attended Space Camp (Example – 2018): \_\_\_\_\_ E-Mail Address\* \_\_\_\_\_

*\*You must check this email address often to receive information regarding interviews and planning.*

T-shirt size: (adults' sizes, 100% cotton so they run small)

\_\_\_ Small (34-36) \_\_\_ Medium (36-38) \_\_\_ Large (40-42) \_\_\_ X-Large (44-46) \_\_\_ 2X (48-50) \_\_\_ 3X (52-54)

Why do you wish to become a WI 4-H Space Camp Counselor? \_\_\_\_\_

List skills that qualify you for this position. \_\_\_\_\_

Describe one leadership and/or teaching role you have held. \_\_\_\_\_

What do you hope to gain from your experience as a WI 4-H Space Camp Counselor? \_\_\_\_\_

**If offered a position on the 2020 Wisconsin 4-H Space Camp Counselor Team, I certify that I meet the qualifications below and that I understand the following conditions:**

1. I will make arrangements to attend all teleconferences, orientations, and the training workshops.
2. I understand that all WI 4-H Space Camp Counselor activities/responsibilities will be supervised by an Adult Advisor.
3. I understand that although all attendees must follow guidelines on signed expectation form, WI 4-H Space Camp Counselors *lead by example and will be held to a higher standard.*
4. I will be an outstanding representative of 4-H and am willing to guide and answer questions from fellow Space Campers.
5. I understand that I must maintain my county 4-H program's approval throughout the trip.
6. I understand that, if I accept an offered position, I am responsible for full financial registration fees of approximately \$450-500 which will be due March 15.
7. I understand if I do not meet these expectations or any other program expectations, I may be removed from the WI 4-H Space Camp Counselor position.

**To the best of my knowledge, the above information is accurate and complete.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please complete application on paper or in Qualtrics by **November 22, 2019.****

**References and paper applications may be mailed to 4-H Educational Programs at the State 4-H Office (130 Pyle Center, 702 Langdon St. Madison, WI 53706).**

**Original or scanned/e-mailed applications are acceptable.**

**Qualtrics version of this application: [https://uwmadison.co1.qualtrics.com/jfe/form/SV\\_8JiKkrAL1L44DpH](https://uwmadison.co1.qualtrics.com/jfe/form/SV_8JiKkrAL1L44DpH)**

# 2020 WISCONSIN 4-H SPACE CAMP COUNSELOR YOUTH SELF-ASSESSMENT

Applicant's Name \_\_\_\_\_

1. Interpersonal Relations: in your relationship to other people, would you say you are usually:

	___ yes ___ no	Comments
Cooperative?	___ yes ___ no	_____
Looked to for guidance?	___ yes ___ no	_____
Respected?	___ yes ___ no	_____
Outgoing?	___ yes ___ no	_____
Sensitive toward others?	___ yes ___ no	_____
Willing to try new things?	___ yes ___ no	_____
Accept people who are different from me?	___ yes ___ no	_____

2. How do you plan to follow up in your county when you return home?

3. Why do you think you will be a good mentor/leader for delegates?

4. Do you work well in team situations? How?

5. How would you rate yourself in the following areas?

	Below Average	Average	Above average	Top 10%
Gets along well with others	___	___	___	___
Leadership	___	___	___	___
Enthusiasm & Energy	___	___	___	___
Self-Confidence	___	___	___	___
Sense of Humor	___	___	___	___
Teaching Experience	___	___	___	___
Organizational Skills	___	___	___	___
Problem-solving Skills	___	___	___	___
Willingness to take Guidance	___	___	___	___
Public Speaking	___	___	___	___

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## 2020 WISCONSIN 4-H SPACE CAMP COUNSELOR

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### Interview Date/Time Preference

Several applicants for the 2020 Wisconsin 4-H Space Camp Counselor positions will be invited to interview for a leadership role on the Wisconsin 4-H Space Camp Counselor Team. A committee will review applications, conduct interviews, and invite candidates to the final stages of the application process around December 15, 2019.

Listed below are several times and dates for possible 15 minute interviews. Please indicate for each time whether you could be available and also rank your preferred times (1 being first choice). Wisconsin 4-H Staff will follow up with selected interviewees after the November 20<sup>th</sup> for an interview time. Please watch your e-mail for notification and request for return confirmation!

Applicant's Name: \_\_\_\_\_

E-mail where I will watch for notification of confirmed interview time: \_\_\_\_\_

**\*\*\* Note that your interview confirmation will be sent to you via the e-mail address you listed here.\*\*\***

Home or other phone number where I can be called for an interview or Google Account: ( \_\_\_\_\_ ) \_\_\_\_\_

5:20 -5:35 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
5:40 -5:55 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
6:00 -6:15 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
6:20 -6:35 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
6:40 -6:55 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
7:00 -7:15 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
7:20 -7:35 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
7:40 -7:55 p.m., Tuesday, Nov. 26, 2019	___ ok	___ not available
<u>8:00 -8:15 p.m., Tuesday, Nov. 26, 2019</u>	<u>___ ok</u>	<u>___ not available</u>
5:20 -5:35 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
5:40 -5:55 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
6:00 -6:15 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
6:20 -6:35 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
6:40 -6:55 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
7:00 -7:15 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
7:20 -7:35 p.m., Wednesday, Dec. 4, 2019	___ ok	___ not available
<u>7:40 -7:55 p.m., Wednesday, Dec. 4, 2019</u>	<u>___ ok</u>	<u>___ not available</u>
5:20-5:35 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
5:40-5:55 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
6:00 -6:15 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
6:20 -6:35 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
6:40 -6:55 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
7:00 -7:15 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
7:20 -7:35 p.m., Thursday, Dec. 5, 2019	___ ok	___ not available
<u>7:40 -7:55 p.m., Thursday, Dec. 5, 2019</u>	<u>___ ok</u>	<u>___ not available</u>
3:35-3:50 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
4:00 -4:15 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
4:20 -4:35 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
4:40 -4:55 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
5:20 -5:35 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
5:40 -5:55 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
6:00 -6:15 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
6:20 -6:35 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
6:40 -6:55 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
7:00 -7:15 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
7:20 -7:35 p.m., Monday, Dec. 9, 2019	___ ok	___ not available
7:40 -7:55 p.m., Monday, Dec. 9, 2019	___ ok	___ not available

**Please complete application on paper or in Qualtrics by [November 22, 2019](#).**

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# 2020 WISCONSIN 4-H SPACE CAMP COUNSELOR

## CONFIDENTIAL COUNTY 4-H STAFF REFERENCE

If you do not have a county 4-H staff member, you may have a non-related teacher or equivalent leader who knows of your leadership skills complete this reference.

Applicant's Name \_\_\_\_\_

The above named individual has applied to be a Space Camp Counselor for the Wisconsin 4-H trip to Huntsville, Alabama between **April 16-20, 2020**. Your thoughtful evaluation of the applicant's leadership capability and ability to work well in groups is appreciated. All information is confidential. Thank you for your assistance.

1. Interpersonal Relations: As you observe this applicant in relationship to peers and adult leaders, is the applicant usually:
- |                            |                | comments |
|----------------------------|----------------|----------|
| Cooperative?               | ___ yes ___ no | _____    |
| Looked to for guidance?    | ___ yes ___ no | _____    |
| Respected?                 | ___ yes ___ no | _____    |
| Outgoing?                  | ___ yes ___ no | _____    |
| Sensitive toward others?   | ___ yes ___ no | _____    |
| Willing to try new things? | ___ yes ___ no | _____    |

2. Do you think this applicant will serve responsibly by setting aside time for participation before the program, during the program, and for follow-up in the county after the program?

3. Do you think this applicant will be a good mentor/leader for delegates? Does he/she work well in team situations?

4. In comparison with youth in 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade you have known (as appropriate), how would you rate the applicant in the following areas?

	Below Average	Average	Above Average	Top 10%	Have Not Observed
Emotional Maturity	___	___	___	___	___
Leadership	___	___	___	___	___
Enthusiasm & energy	___	___	___	___	___
Self-Confidence	___	___	___	___	___
Sense of Humor	___	___	___	___	___
Teaching Experience	___	___	___	___	___
Organizational Skills	___	___	___	___	___
Problem-Solving Skills	___	___	___	___	___
Willingness to take Guidance	___	___	___	___	___
Public Speaking	___	___	___	___	___

5. Do you recommend this applicant to serve as a WI 4-H Space Camp Counselor? \_\_\_ yes \_\_\_ no

Why or why not? \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

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