



Extension
UNIVERSITY OF WISCONSIN-MADISON

2020-2021 Wisconsin 4-H Leadership Council Application

Information: Electronic file found at <https://fyi.extension.wisc.edu/wi4hvolunteers/wi-4-h-leader-council/>

Purpose of the Wisconsin 4-H Leadership Council:

- advocates for Wisconsin 4-H
- provide input into enhancing the Wisconsin 4-H Program
- model youth and adult partnerships
- provide education and leadership opportunities for others
- engage youth and adult volunteers in statewide leadership roles

Required of Wisconsin 4-H Leadership Council Members:

- Attend and participate in Wisconsin 4-H Leadership Council Meetings: Fall Forum-November 6-7, 2020; Virtual Orientation – December 2020; Winter Retreat-Fri-Sun, January 2021; Spring Planning Meeting-Fri-Sun, April 2-4, 2021; 2021 Youth Conference Meeting and possibly 6 additional Zooms
- Contribute to statewide events, including but not limited to Wisconsin 4-H & Youth Conference-June 19-24, 2021: Governor's Blue Ribbon Meat Products Auction at the Wisconsin State Fair, Fall Forum, and Wisconsin 4-H Foundation Fundraisers.
- Fulfill committee work, promote Wisconsin 4-H Youth Development, communicate with and present to counties in your region and other agreed upon responsibilities
- Communicate regularly with Wisconsin 4-H Leadership Council advisors and members.
- Conduct yourself, at all times, in a manner that is consistent with Extension and 4-H Youth Development Behavior Expectations.

Demonstrated Skills and Expectations of Wisconsin 4-H Leadership Council Members:

- Leadership in 4-H Programs
- Teamwork and Cooperation
- Verbal and Written Communication Skills
- Public Relations Skills
- Responsibility
- Positive Role Model
- Positive Attitude
- Ability to Work in Unusual or Unexpected Situations (Adaptable and Flexible)
- Accepting of Differences in Others

Cost:

The majority of Leadership Council expenses are covered by the Wisconsin 4-H Foundation and Wisconsin 4-H Youth Development. Council members are responsible for registration fees and lodging at Fall Forum; meals at training events, as well as other supplies such as t-shirts; transportation to workshops and trainings; and apparel costs. Support for costs may be available from your county leaders' association or other sources. Cost should not be a barrier for application.

Questions: Feel free to reach out to Amber Rehberg at amber.rehberg@wisc.edu or Kandi O'Neil at kandi.oneil@wisc.edu with any questions regarding WLC and/or the application process.

Wisconsin 4-H Leadership Council Eligibility:

Youth:

1. 4-H youth member in good standing and in 9th through 11th grade at time of election
2. Support from your county 4-H Youth Development Staff/Educator to serve on a statewide council
3. Experience working with youth in leadership roles
4. Willingness to serve on committees and work with adult volunteers
5. Agree to abide by Youth Behavior Expectations

Adults:

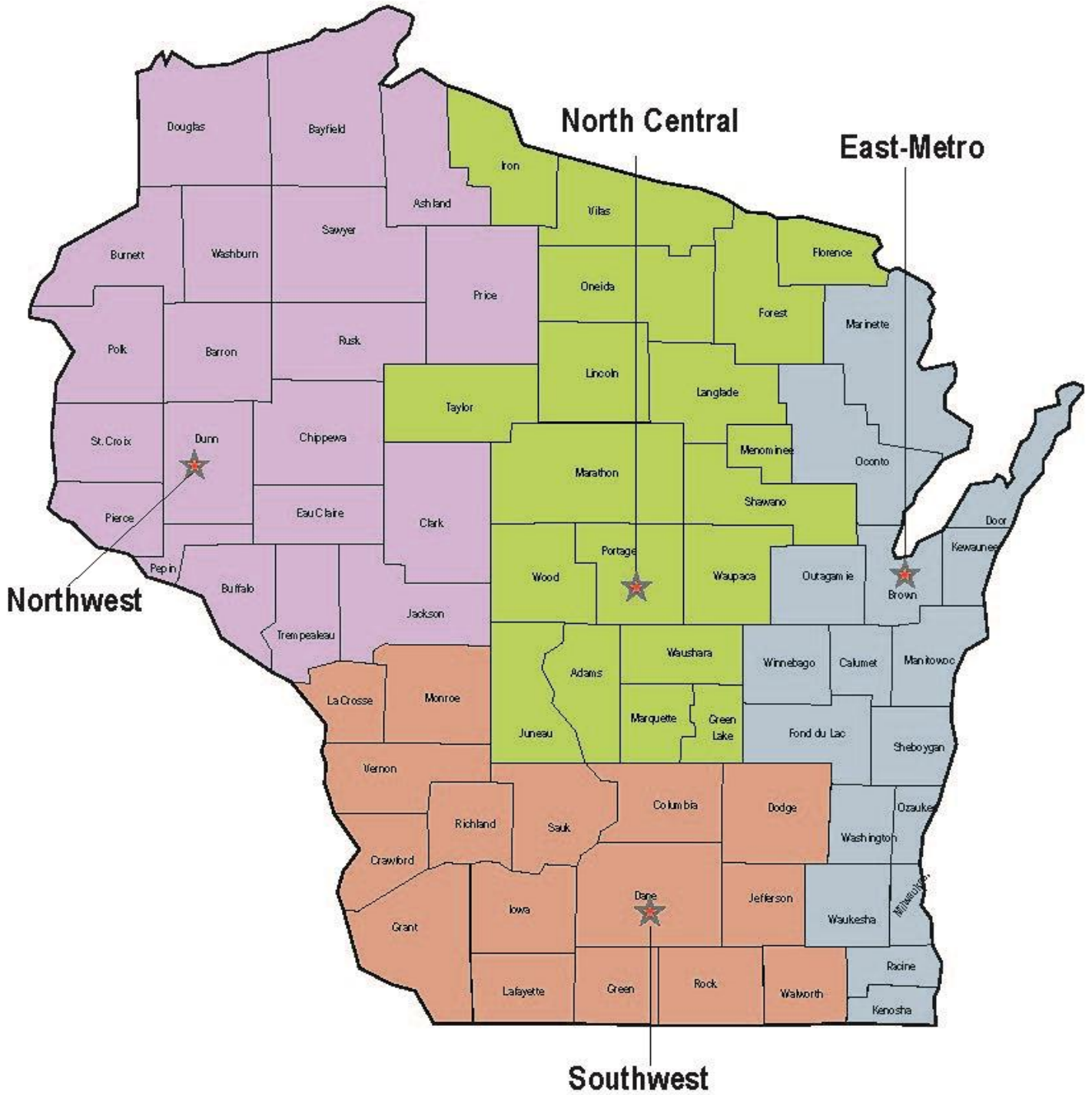
1. Enrolled, certified 4-H volunteer leader
2. Support from your county 4-H Youth Development Staff/Educator to serve on a statewide council
3. Experience working with youth in leadership roles
4. Willingness to serve on committees and work with youth leaders
5. Agree to abide by Volunteer Behavior Expectations

WI 4-H Leadership Council Member Election Process:

Youth: The number of representatives per region (East Metro, North Central, Northwest or Southwest) is determined by size of 4-H membership in each region with a minimum of 3 representatives per region. In 2020-2021, there are 11 vacant positions for youth with the following openings: East Metro Region 3 – 2 year terms and 1 – 1 year term; Northcentral Region 2 – 2 year terms; Northwest Region 2 – 2 year terms; Southwest Region – 3 -2 year terms.

Adults: Three representatives per region (East Metro, North Central, Northwest, Southwest). In 2020-2021, there are 7 vacant positions for adults with the following openings: East Metro Region 1 – 2 year term; Northcentral Region 2 – 2 year terms; Northwest Region 2 – 2 year terms: Southwest Region 1 – 2 year term and 1 – 1 year term.

1. The completed Wisconsin 4-H Leadership Council Application, cover letter and résumé must be received by the State 4-H Office **no later than September 30, 2020**. While electronic files are preferred, paper applications will also be accepted. Email applications to justin.lieck@wisc.edu or mail to WI 4-H; Attention Justin Lieck; 130 Pyle Center, 702 Langdon Street, Madison, WI 53706.
2. Applicants need to allow time for their Staff/Educator and another volunteer leader to provide a recommendation. References must be sent directly to justin.lieck@wisc.edu and arrive **no later than September 30, 2020**. ***If your county has 4-H Staff/Educator vacancies, you may have an adult 4-H leader, not related to you, complete the reference.***
3. Current officers and advisors of the WI 4-H Leadership Council will review applications and invite applicants to a Zoom Interview with WLC Members. Candidates will be notified by October 6, 2020 and interviews will be held between October 15-20. The final slate of candidates will be notified by October 23 and will need to record a personal introduction and speech by October 30 to be posted on the Election Website for members and leaders to view prior to the On-Line Voting. These dates are tentative and flexibility is needed with this new process.
4. Candidates will attend this year's Virtual Fall Forum and be available for a Zoom Meet and Greet on Friday Night and Candidate Conversations on Saturday.
5. The election will be by caucus. All WI 4-H youth members and leaders will have the opportunity to vote for regional representation via Google Form between November 5 at Noon-November 7 at Noon. *There will be an aggregated point system that will be calculated by county; all votes will be counted towards counties official candidate vote. Candidate Résumés will be shared on the Election Website with Recorded Candidate Introductions and Speeches.*
6. Newly elected Council members will be announced at the closing Fall Forum Program, Saturday, November 7 and will take office immediately.



TIMELINE

Application, Resume and Cover Letter Due – September 30, 2020

Email to justin.lieck@wisc.edu, or mail to Attention: Justin Lieck, 4-H Youth Development, Pyle Center, 720 Langdon St, Madison, WI 53703. Electronic documents preferred. An email confirmation will be sent upon receiving application materials.

References Due – September 30, 2020

Review of Applicants – October 1-5, 2020

Candidates Notified – October 6, 2020

Candidate Interviews with WLC Members – October 15-20, 2020

Notification of Final Slate of Candidates – October 23, 2020

Introduction Video and Speech Due to State 4-H Office for Posting – October 30, 2020

Election – November 5 (Noon) – November 7 (Noon)

Wisconsin 4-H Leadership Council Meetings

Council members are expected to attend and participate in:

1. Fall Forum – November 6-7, 2020
2. On-Line Council Orientation – December 2020
3. Winter Retreat-January 2021
4. Spring Planning Meeting-April 2-4, 2021
5. Wisconsin 4-H & Youth Conference-June 19-24, 2021 *(Depending on responsibilities, only some adults will attend the whole conference, all youth will attend the entire conference and pre-conference prep; business meeting may be held for all members on June 19/20.)*
6. Fall Forum-Nov 2021

Council members also participate in other statewide events, including but not limited to the Governor's Meat Products Auction at the Wisconsin State Fair, the Wisconsin Farm Bureau Annual Meeting, and other Wisconsin 4-H Foundation fundraisers and events.

Applicant Checklist:

- Submit the following items **no later than September 30, 2020**
- Cover Letter
- Resumé (No more than 2 pages; see *sample at* <https://fyi.extension.wisc.edu/wi4hvolunteers/wi-4-h-leader-council/>)
- 2-page Official WLC Application
- References from county staff and another leader/mentor/teacher due to justin.lieck@wisc.edu

2020-2021 WISCONSIN 4-H LEADERSHIP COUNCIL (WLC) OFFICIAL APPLICATION

Please submit this application with a cover letter and no more than a 2 page resume of your 4-H, school/work and community leadership experiences. Sample resumes can be found at:
<https://fyi.extension.wisc.edu/wi4hvolunteers/wi-4-h-leader-council/>

Personal Information

Legal Name _____ County _____
(first) (middle initial) (last)

Preferred Name: _____

Home Address: _____

City _____ Zip Code _____ Gender: _____

Primary Phone (_____) _____ Secondary Phone (_____) _____
(Check: cell landline) (Check: cell landline)

E-mail _____

Youth _____ Year in School as of September 1, 2020 _____ Years in 4-H _____

Parent/Guardian Name _____

Address/Telephone _____

Adult _____ Years as a 4-H Adult Leader _____

Please answer the following questions IN THE SPACE PROVIDED only. The most helpful responses will include specific details about your role, activities and learning from the experience. FONT SIZE to be used is 10-12. Do not add pages or write on the back of any pages or change this form. If guidelines are not followed, points will be deducted.

1. What are your TWO (2) strongest skills/traits that you would bring to WLC? How would these two skills/traits help achieve the goals and purposes of WLC?

2. Describe ONE (1) experience you have had working with youth and adult partnerships in any group (examples of groups: 4H, school, church, community, or other youth groups). Explain in detail. What were your specific roles and how did the partnership work?

3. Give an example, from something that has happened within the past TWO (2) years, where you helped to develop leadership in others. Explain in detail how you specifically helped to develop their leadership; what things did you do or not do to ensure they had an opportunity to grow?

Submit No Later Than SEPTEMBER 30, 2020 to:

justin.lieck@wisc.edu, fax to 608-265-6407, or mail to Attention: Justin Lieck, 4-H Youth

Development, Pyle Center, 720 Langdon St, Madison, WI 53703

Electronic documents preferred.

The University of Wisconsin-Extension provides affirmative action and equal opportunity in education, programming and employment for all qualified persons regardless of race, color, gender/sex, creed, disability, religion, national origin, ancestry, age, sexual orientation, pregnancy, or parental, arrest or conviction record or veteran status.



UW-MADISON EXTENSION

La Universidad de Wisconsin-Extensión proporciona acción afirmativa e igualdad de oportunidades en educación, programas y empleo, para todas las personas calificadas, sin tener en cuenta raza, color, sexo, credo, discapacidad, religión, nacionalidad de origen, ascendencia, edad, orientación sexual, gravidez o paternidad, historial de detención o condena o estado de veterano de guerra.

WISCONSIN 4-H LEADERSHIP COUNCIL

CONFIDENTIAL 4-H Youth Development Staff/Educator Reference (If county position is vacant, other Volunteer not related to Applicant)

Applicant's Name _____ County _____

How long have you known this applicant and in what capacity? _____

The above named individual has applied to be a Wisconsin 4-H Leadership Council member. Your thoughtful evaluation of the applicant's ability to participate as a responsible delegate is appreciated. Candidates are selected by the Wisconsin 4-H Leadership Council officers and advisors. All information is confidential.

1. **Interpersonal Relations:** As you observe this applicant in relationships with others, is the applicant usually:

| | | | Comments |
|--|---------|--------|----------|
| Cooperative | ___ yes | ___ no | _____ |
| Looked to for Guidance | ___ yes | ___ no | _____ |
| Respected | ___ yes | ___ no | _____ |
| Willing to Try New Things | ___ yes | ___ no | _____ |
| Inclusive | ___ yes | ___ no | _____ |
| Sensitive Toward Others | ___ yes | ___ no | _____ |
| Experience in Youth/Adult Partnerships | ___ yes | ___ no | _____ |

2. In comparison with persons you have known, how would you rate the applicant in the following areas?

| | Below Average | Average | Above Average | Top 10% |
|-------------------|------------------|---------|------------------|---------|
| Public Speaking | _____ | _____ | _____ | _____ |
| Leadership | _____ | _____ | _____ | _____ |
| Role Model | _____ | _____ | _____ | _____ |
| Responsibility | _____ | _____ | _____ | _____ |
| Positive Attitude | _____ | _____ | _____ | _____ |
| Teamwork | _____ | _____ | _____ | _____ |
| Dependable | _____ | _____ | _____ | _____ |

3. Do you recommend this applicant? ___ yes ___no Why or why not?

Please review the information sheet on the Wisconsin 4-H Leadership Council and comment on this candidate's strengths and limitations for this role below.

Date _____ Agent/Educator Name _____
Signature (or Type Name)

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WISCONSIN 4-H LEADERSHIP COUNCIL
CONFIDENTIAL Reference
(Mentor, Leader, Volunteer not related to Applicant)

Applicant's Name _____ County _____

How long have you known this applicant and in what capacity? _____

The above named individual has applied to be a Wisconsin 4-H Leadership Council member. Your thoughtful evaluation of the applicant's ability to participate as a responsible delegate is appreciated. Candidates are selected by the Wisconsin 4-H Leadership Council officers and advisors. All information is confidential.

1. **Interpersonal Relations:** As you observe this applicant in relationships with others, is the applicant usually:

| | | Comments |
|---|----------------|----------|
| Cooperative | ___ yes ___ no | _____ |
| Looked to for Guidance | ___ yes ___ no | _____ |
| Respected | ___ yes ___ no | _____ |
| Willing to Try New Things | ___ yes ___ no | _____ |
| Inclusive | ___ yes ___ no | _____ |
| Sensitive Toward Others | ___ yes ___ no | _____ |
| Experienced in Youth/Adult Partnerships | ___ yes ___ no | _____ |

2. In comparison with persons you have known, how would you rate the applicant in the following areas?

| | Below Average | Average | Above Average | Top 10% |
|-------------------|---------------|---------|---------------|---------|
| Public Speaking | _____ | _____ | _____ | _____ |
| Leadership | _____ | _____ | _____ | _____ |
| Role Model | _____ | _____ | _____ | _____ |
| Responsibility | _____ | _____ | _____ | _____ |
| Positive Attitude | _____ | _____ | _____ | _____ |
| Teamwork | _____ | _____ | _____ | _____ |
| Dependable | _____ | _____ | _____ | _____ |

3. Do you recommend this applicant? ___ yes ___ no Why or why not?

Please review the information sheet on the Wisconsin 4-H Leadership Council and comment on this candidate's strengths and limitations for this role below.

Date _____ Name _____
Signature (or Type Name)

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UW - MADISON EXTENSION

Wisconsin Leadership Council Assessment Form

NOTE: This example form will be used to review your application. It is for your reference only and does not have to be filled out when you apply.

| Applicant Name: | Info not provided by the applicant | Appears to be less than qualified | Appears to be somewhat qualified | Appears to be acceptably qualified | Appears to be highly qualified |
|---|------------------------------------|-----------------------------------|----------------------------------|------------------------------------|--------------------------------|
| Minimum Qualifications Required | | | | | |
| Submitted required information <ul style="list-style-type: none"> • Resume – 1 page suggested • 2 page application • Reference | | | | | |
| Enrolled 4-H member in 9 th – 11 th grade –or- Enrolled certified 4-H volunteer leader | | | | | |
| Demonstrated leadership in local and county programs | | | | | |
| Experience working in youth adult partnerships | | | | | |
| Depth of experience with verbal and written communication skills | | | | | |
| Demonstrated experience on committees | | | | | |
| Additional Skills and Experiences | | | | | |
| Demonstrated leadership at state level | | | | | |
| Experience speaking with stakeholders | | | | | |
| Experience teaching and facilitating workshops for youth and adults | | | | | |

Strengths:

Limitations: